

**::::CHECK LIST::::**  
**Details required for**  
**Final Major Subdivision Plats and**  
**Final Major Site Plans**

Note: See Section 805 of the Hackettstown Land Development Ordinance for further details of submission requirements and procedures.

\_\_\_\_\_ Application Form(s) and Checklist(s)(20 copies).

\_\_\_\_\_ Plats or Plans (20 copies) signed and sealed by a N.J.P.L.S. or N.J.P.E., as required, and folded into eighths with title block revealed.

\_\_\_\_\_ Scale of not less than 1" = 100' on one of four of the following standard sheet sizes (8 1/2" x 13"; 15" x 21"; 24" x 36"; or 30" x 42").

\_\_\_\_\_ All details stipulated in Subsection 804 B. of the Ordinance.

\_\_\_\_\_ All additional details required at the time of preliminary approval.

\_\_\_\_\_ A section or staging plan, if proposed.

\_\_\_\_\_ Detailed architectural and engineering data as required by Ordinance.

\_\_\_\_\_ Certification from the Town Tax Collector indicating that all taxes and assessments are paid up-to-date.

\_\_\_\_\_ Letters directed to the Chairman of the Board and signed by a responsible official of all utility companies, etc., providing service to the tract as required by Ordinance.

\_\_\_\_\_ Certification in writing from the applicant to the Board that the applicant has:

- (a) Installed all improvements in accordance with the requirements of the Ordinance; and/or,
- (b) Posted a performance guarantee in accordance with Section 902 of the Ordinance.

\_\_\_\_\_ A statement from the Town Engineer indicating that all installed improvements have been inspected.

\_\_\_\_\_ Highlands Consistency Determination or, in the alternative, documentation per Section 807 of the Land Development Ordinance entitled "Highlands Area Exemption Ordinance" that shows that the application is exempt from the Highlands Act.

\_\_\_\_\_  
Signature and Title of person who prepared check list

\_\_\_\_\_  
Date