October 14, 2021

The Mayor and Common Council convened in open session in the Municipal Building at 215 Stiger Street, Hackettstown, New Jerseyat 7:00 PM on October 14, 2021. The meeting opened

with a salute to the Flag.

Mayor DiMaio announced that this meeting was being held in accordance with the Open

Public Meetings Act by:

(1) posting a notice of said meeting on the bulletin board in the lobby of the municipal

building;

(2) causing a notice of said meeting to be sent to the Daily Record;

(3) furnishing a notice of said meeting to anyone requesting it in accordance with the

Open Public Meetings Act; and

(4) filing notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiMaio, Councilpersons Becker, Engelau, Kunz, Lambo,

Sheldon and Tynan

Mayor DiMaio presented a proclamation in recognition of Even M. Lenz for his Eagle Scout award.

Motion was made (Sheldon) and seconded (Engelau) to approve the minutes of the regular meeting held on September 9, 2021 as submitted.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Kunz) that ordinance #2021-11 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN, COUNTY OF WARREN AND STATE OF NEW JERSEY, AMENDING SECTION 601.P OF THE LAND DEVELOPMENT ORDINANCE CONCERNING THE LOCATION OF CLASS 5 CANNABIS RETAIL BUSINESSES IN THE HC AND CC ZONE DISTRICTS, be introduced and passed on first reading at that a public hearing be held thereon and it be considered for final passage at 7:00 PM on November 8, 2021; the Town Clerk to publish the ordinance together with Notice of Hearing in the Daily Record, to post the ordinance and Notice of Hearing on the bulletin board in the lobby of the Municipal Building, ant to make copies of the ordinance available to members of the general public who request such copies.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon, Tynan

Motion was made (Sheldon) and seconded (Lam) that ordinance #2021-12 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN, COUNTY OF WARREN AND STATE OF NEW JERSEY, ESTABLISHING NEW CHAPTER 5A IN THE TOWN CODE REGARDING THE LICENSURE AND TAXATION OF CANNABIS BUSINESS, be introduced and passed on first reading at that a public hearing be held thereon and it be considered for final passage at 7:00 PM on November 8, 2021; the Town Clerk to publish the ordinance together with Notice of Hearing in the Daily Record, to post the ordinance and Notice of Hearing on the bulletin board in the lobby of the Municipal Building, ant to make copies of the ordinance available to members of the general public who request such copies.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon, Tynan

Discussion was held regarding the 2022 Business Improvement District budget.

Motion was made (Engelau) and seconded (Lambo) to adopt the following resolution:

Resolution

WHEREAS, the salary ordinance for the Town of Hackettstown was adopted by the Mayor and Common Council at a meeting held on May 28, 2020; and

WHEREAS, the salary ordinance provides for ranges of salary.

NOW THEREFORE BE IT RESOLVED that the following 2021 salaries are established for employees currently in the following positions:

Mayor $5,290.00 per year

Council persons (6) $4,626.00 per year

Construction/Subcode Official $69,530.00 per year

And Building Subcode Official

Zoning Officer $48,846.00 per year

Flood Plain Administrator $3,800.00 per year

Zoning Office-part time office assistant $15.00 per hour

Plumbing Subcode Official $20,103.00 per year

Electrical Subcode Official $49.89 per hour

Code Enforcement Official $39.39 per hour

Fire Subcode Official $6,309.00 per year

Construction Code Control Person $46,372.00 per year

Construction Code Control person-part time $17.39 per hour

Land Use Secretary $17,500.00 per year

Board of Health:

Registrar $9,489.00 per year

Secretary $2,899.00 per year

Deputy Registrar of Vital Statistics $2,719.00 per year

Alternate Deputy Registrar of Vital Statistics $1,051.00 per year

Tax Assessor $31,827.00 per year

Administrative Office Secretary DPW/Assessor $31,200.00 per year

Tax Collector/Tax Search Officer $69,525.00 per year

Town Clerk/Administrator $139,050.00 per year

Deputy Town Clerk $4,228.00 per year

Assessment Search Officer $5,229.00 per year

Administrative Search Officer $54,541.00 per year

Chief Financial Officer $128,750.00 per year

Qualified Purchasing Agent $6,335.00 per year

Finance Department Assistant $55,181.00 per year

Municipal Court Judge $23,000.00 per year

Municipal Court Administrator $68,473.00 per year

Deputy Court Administrator $47,420.00 per year

Municipal Court Public Defender $415.23 per court session

Police Department Secretary $56,446.00 per year

Special Police Officer Class II $24.04 per hour

Police Clerk-part time $17.00 per hour

Police Matron $31.67 per hour for 1st two hours

worked

$25.36 per hour for each hour

thereafter

Crossing Guard 18.04 per hour

Crossing Guard (less than one year service) 13.61 per hour

Historic Preservation Commission Clerk $1,246.00 per year

Historic Preservation Commission Secretary $1,246.00 per year

Emergency Management Coordinator $3,795.00 per year

Emergency Management Deputy (2) $1,055.00 per year

Data Processing Systems Coordinator $2,417.00 per year

Department of Public Works

DPW Superintendent $99,164.00 per year

Public Works Repairer and Laborer Full Time:

Ed Syfor $30.22 per hour

Charles Smith $24.98 per hour

Michael Palko, Jr. $22.93 per hour

Shawn Snyder $22.17 per hour

Rich Bardyszewski $20.43 per hour

Brian Patterson $18.50 per hour

Michael Ennis $18.50 per hour

Snow plowing, non town employees $28.50 per hour

Recycling Coordinator $3,052.00 per year

Fire Chief $5,414.00 per year

Deputy Fire Chief $4,370.00 per year

1st Assistant Fire Chief $3,367.00 per year

2nd Assistant Fire Chief $2,341.00 per year

Rental Regulations Officer $6,335.00 per year

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon, Tynan

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

WHEREAS, the Tax Collector advises of overpayment of taxes for calendar year 2021 and recommends a refund of the overpaid amount.

NOW THEREFORE BE IT RESOLVED by the Governing Body to authorize the Chief Financial Officer to make the following refund of taxes:

Block 51, Lot 1 $460.47

Chakib, Concetta & Redouane

102 Miller St Overpayment due to

Hackettstown, NJ 07840 reduction in assessment

Block 129, Lot 24 $1,149.11

7 Route 57 LLC

163 E Main St #308 Overpayment due to

Little Falls, NJ 07424 reduction in assessment

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to adopt the following resolution:

Resolution

WHEREAS, NJAC 2:24-7 authorizes contracting units to renew a Commodity Resale System; and

WHEREAS, the Town of Hackettstown, County of Warren, State of New Jersey is desirous of renewing a Commodity Resale System for the resale of gasoline and diesel fuel; and

WHEREAS, the Town of Hackettstown has agreed to serve as the Lead Agency for a Commodity Resale System with the Hackettstown School Board of Education and the Hackettstown Municipal Utilities Authority.

NOW THEREFORE BE IT RESOLVED, on the 14th day of October by the Mayor and Common Council for the Town of Hackettstown, County of Warren, State of New Jersey as follows:

The Mayor and Common Council hereby authorize the renewal of a Commodity Resale System to be know as the HACKETTSTOWN GASOLINE AND FUEL RESALE SYSTEM with the Town of Hackettstown serving as the Lead Agency.

The Mayor is hereby authorized to enter into a contract with the Hackettstown School Board of Education and the Hackettstown Municipal Utilities Authority for the sale of gasoline and diesel fuel.

A certified copy of this Resolution along with (1) copy of the contract with the Hackettstown School Board of Education and the Hackettstown Municipal Utilities Authority and (2) a copy of Request for Registration or Modification of Commodity Resale System Form (Cooperative Purchasing Form CP-2060) shall be mailed to the Director of the Division of Local Government Services within the State Department of Community Affairs.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Engelau) and seconded (Sheldon) to approve check register #2021-17 in the amount of $670,568.23.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Moton was made (Engelau) and seconded (Sheldon) to approve check register #2021-18 in the amount of $1,794,089.29.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Becker) to approve the Fire Department membership for Thomas E. Mackin to the Vigilant Hose and Ladder Co., #1.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Lambo) and seconded (Kunz) to establish Trick or Treat hours to be held on October 31, 2021 from 4:00 PM to 8:00 PM.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Moton was made (Lambo) and seconded (Becker) to approve raffle license #1249 for Project Graduation of Hackettstown to hold an off premise raffle.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Becker) to approve raffle license #1250 for the Foundation for Hackettstown Medical Center to hold and off premise 50/50.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engelau) to approve the Coin Toss application for the Vigilant Hook & Ladder Co. #1 to hold a coin toss on November 26, 2021 and November 27, 2021.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to appoint Jennifer Daly to the serve on the Musconetcong River Management Council.

Roll Call Vote Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Engelau) and seconded (Becker) to approve the special event license application for the New Jersey Highlands Coalition to hold a Hackettstown Hopped Up Pub Craw on November 6, 2021, to waive the $50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to approve raffle license #1251 for the Hackettstown Rotary Foundation to hold a calendar raffle.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Becker) to approve the special event license application for the Foundation for Hackettstown Medical Center to hold a Hackettstown Holiday Lights Festival on November 20, 2021, to waive the $50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Becker) to approve the taxi cab owners driver’s license for Martha Allardice for a 2015 Honda, VIN# 45FNRL5H67FB007798 through May 1, 2021.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Engelau) and seconded (Becker) that ordinance 2021-13 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN AMENDING SECTION 709H.2 OF THE LAND DEVELOPMENT ORDINANCE CONCERNING QUORUMS FOR HISTORIC PRESERVATION COMMISSION, be introduced and passed on first reading and that a public hearing be held thereon and it be considered for final passage at 7:00 PM on November 8, 202; the Town Clerk to publish the ordinance together with Notice of Hearing in the Daily Record, to post the ordinance together with Notice of Hearing on the bulletin board in the lobby of the Municipal Building, and to make copies of the ordinance available to members of the general public who request such copies.

Roll Call Vote: Yes – Becker, Engelau, Kunz and Tynan

No – Lambo and Sheldon

Mayor DiMaio appointed Gregory Gaertner to the position of Parking Authority Member with a term expiring December 31, 2021.

Motion was made (Engelau) and seconded (Tynan) to confirm Mayor DiMaio’s appointment of Gregory Gaertner to the position of Parking Authority Member with a term expiring December 31, 2021.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

Mayor DiMaio asked if anyone from the public would like to speak at this time. No one wished to speak at this time.

Motion was made (Sheldon) and seconded (Kunz) to adjourn this meeting at 8:50 PM.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo, Sheldon and Tynan

This is to certify that the This is to certify that all

ordinances and resolutions proper notices, postings and

contained herein have been filings required by the Open

approved by me in accordance Public Meetings Act (Chapter

with law. 231, P.L. 1975) were provided

for this meeting.

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Gerald DiMaio, Jr., Mayor William Kuster, Jr., Town Clerk