January 1, 2019

The Mayor and Common Council convened in open session in the Hackettstown Municipal Building, 215 Stiger Street, Hackettstown, New Jersey at 1:00 PM on Monday, January 1, 2019. The meeting opened with the Invocation by Paul Wallace, and with the salute to the Flag.

The Oath of Office was administered by Mayor Maria DiGiovanni to Councilperson Scott Sheldon for a three year term expiring December 31, 2021.

The Oath of Office was administered by Congressman Gottheimer to Councilperson Robert Hinrichs for a three year term expiring December 31, 2021.

Mayor DiGiovanni announced that this meeting was being held in accordance with the Open Public Meetings Act by:

1. Posting a notice of said meeting on the bulletin board in the lobby of the Municipal Building;
2. Causing a notice of said meeting to be sent to the Daily Record and NJ Herald;
3. Furnishing a notice of said meeting to anyone requesting it in accordance with the Open Public Meetings Act; and
4. Filing a notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons Engelau, Hinrichs, Kunz, Sheldon

and Tynan

Absent – Councilperson DiMaio

Mayor DiGiovanni appointed Bruce J. Tynan to the position of Fire Chief with a term expiring December 31, 2019, Richard Bardyszewski to the position of Deputy Fire Chief with a term expiring December 31, 2019, Fred Tillou to the position of 1st Assistant Fire Chief with a term expiring December 31, 2019 and Anthony Levesque to the position of 2nd Assistant Fire Chief with a term expiring December 31, 2019.

Motion was made (Sheldon) and seconded (Tynan) to confirm Mayor DiGiovanni’s appointment of Bruce J. Tynan to the position of Fire Chief with a term expiring December 31, 2019, Richard Bardyszewski to the position of Deputy Fire Chief with a term expiring December 31, 2019, Fred Tillou to the position of 1st Assistant Fire Chief with a term expiring December 31, 2019 and Anthony Levesque to the position of 2nd Assistant Fire Chief with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Mayor DiGiovanni appointed William Schroeder to the position of Town Auditor with a term expiring December 31, 2019, Daniel Bloch to the position of Town Planner with a term expiring December 31, 2019, Charles Carro, Esquire to the position of Town Prosecutor with a term expiring December 31, 2019, Roger Skoog, Esquire to the position of Deputy Town Prosecutor with a term expiring December December 31, 2019 and John Draikiwicz to the position of Bond Counsel with a term expiring December 31, 2019.

Motion was made (Sheldon) and seconded (Hinrichs) to confirm Mayor DiGiovanni’s appointment of William Schroeder to the position of Town Auditor with a term expiring December 31, 2019, Daniel Bloch to the position of Town Planner with a term expiring December 31, 2019, Charles Carro, Esquire to the position of Town Prosecutor with a term expiring December 31, 2019, Roger Skoog, Esquire to the position of Deputy Town Prosecutor with a term expiring December December 31, 2019 and John Draikiwicz to the position of Bond Counsel with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

January 1, 2019 (continued)

Resolution

WHEREAS, the Mayor and Common Council of the Town of Hackettstown require the services of a Auditor, Town Planner, Town Prosecutor, Deputy Town Prosecutors and Bond Counsel; and

WHEREAS, funds will be made available in the 2019 municipal budget to pay for the aforesaid services; and

WHEREAS, NJSA 40A:11-1 et seq., establishes certain procedures for agreements for professional services.

NOW THEREFORE BE IT RESOLVED that

1. The appointments of the following for the terms indicated is hereby approved.

Town auditor 1 year term $36,700.00

Town Planner 1 year term $15,000.00

Town Prosecutor 1 year term $19,096.00

Deputy Town Prosecutor 1 year term

Bond Counsel 1 year term

1. The services of the above appointees were engaged without competitive bidding as “professional services” as defined in the Local Public Contracts law because such services are performed by persons authorized by law to practice a recognized profession, regulated by law, and it is not possible to obtain competitive bids.
2. Services of the above appointees were engaged using the fair and open process of the Pay to Play law.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Mayor DiGiovanni appointed Paola J. Reilly to the position of Deputy Town Clerk/Administrator with a term expiring December 31, 2019.

Motion was made (Sheldon) and seconded (Tynan) to confirm Mayor DiGiovanni’s appointment of Paola J. Reilly to the position of Deputy Town Clerk/Administrator with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Mayor DiGiovanni appointed Scott Armstrong to the position of Certified Public Works Manager with a term expiring December 31, 2019.

Motion was made (Sheldon) and seconded (Kunz) to confirm Mayor DiGiovanni’s appointment of Scott Armstrong to the position of Certified Public Works Manager with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Motion was made (Engelau) and seconded (Sheldon) to appoint Gerald DiMaio, Jr. to the position of Acting Mayor for 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Motion was made (Tynan) and seconded (Sheldon) to appoint Matthew Engelau to the position of Alternate Acting Mayor for 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

January 1, 2019 (continued)

Mayor DiGiovanni stepped down from the dais due to a conflict of interest. Alternate Acting Mayor Engelau conducted the meeting.

Motion was made (Sheldon) and seconded (Tynan) to adopt the following resolution:

Resolution

BE IT RESOLVED that the following banks be designated as official depositories for Town funds for 2019: Fulton Bank New Jersey, Wells Fargo, Valley National, Bank of America, JP Morgan Chase, First Hope Bank, TD Bank and PNC Bank.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Mayor DiGiovanni returned to the dais.

Mayor DiGiovanni appointed Brian Feeney to the position of Recreation Commission Member with a term expiring December 31, 2023, James Pangallo to the position of Recreation Commission member with a term expiring December 31, 2023, Nick Scalera to the position of Public Library Trustee with a term expiring December 31, 2023; Kathy Mayberry to the position of Public Library Trustee with a term expiring December 312021, Carol McKinney to the position of Historic Preservation Class C Member with a term expiring December 31, 2021 and Lynn Scully to the position of Historic Preservation Class D 1st Alternate with a term expiring December 31, 2020.

Mayor DiGiovanni appointed Mary Ann Moore to the position of Board of Health Member with a term expiring December 31, 2023.

Motion was made (Engelau) and seconded (Tynan) to confirm Mayor DiGiovanni’s appointment of Mary Ann Moore to the position of Board of Health Member with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz and Tynan

No – Sheldon

Motion was made (Sheldon) and seconded (Tynan) to appoint Donald Farino, Esquire to the position of Public Defender with a term expiring December 31, 2019 and Gregory Gianforcargo, Esquire to the position of Deputy Public Defender with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Hinrichs) to adopt the following resolution:

Resolution

WHEREAS, 40a:4-19 Local Budge Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2019 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2019; and

WHEREAS, the total appropriations in the 2018 budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General $9,426,837.59

WHEREAS, 26.25 percent of the total appropriations in the 2018 budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2018 BUDGET IS AS FOLLOWS:

January 1, 2019 (continued)

General $2,474,544.86

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Hackettstown, County of Warren that the temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Tynan) to adopt Roberts Rules of Order for 2019.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

The benediction was given by Paul Wallace.

Motion was made (Sheldon) and seconded (Engelau) to adjourn this meeting at 1:40 PM.

Roll Call Vote: Yes – Engelau, Hinrichs, Kunz, Sheldon and Tynan

This is to certify that the This is to certify that all

ordinances and resolutions proper notices, postings and

contained herein have been filings required by the Open

approved by me in accordance Public Meetings Act (Chapter

with law. 231, P.L. 1975) were provided

for this meeting.

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Maria DiGiovanni, Mayor William Kuster, Jr., Town Clerk