January 23, 2020

The Mayor and Common Council convened in open session in the Municipal Building at 215 Stiger Street, Hackettstown, New Jerseyat 7:00 PM on January 23, 2020. The meeting opened

with a salute to the Flag.

Mayor DiGiovanni announced that this meeting was being held in accordance with the Open

Public Meetings Act by:

(1) posting a notice of said meeting on the bulletin board in the lobby of the municipal

building;

(2) causing a notice of said meeting to be sent to the Daily Record;

(3) furnishing a notice of said meeting to anyone requesting it in accordance with the

Open Public Meetings Act; and

(4) filing notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons, DiMaio, Engelau, Hinrichs, Kunz,

and Sheldon

Absent – Councilperson Tynan

Mayor DiGiovanni presented a Certificate of Appreciation to Lou DiBella.

Mayor DiGiovanni asked if anyone from the public would like to speak at this time.

No one wished to speak at this time.

Motion was made (Hinrichs) and seconded (Engelau) to approve the minutes of the regular meeting held on December 30, 2019 as submitted.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Kunz) and seconded (Engelau) to approve the minutes of the regular meeting held on January 1, 2020 as submitted.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs and Kunz

Abstain – Sheldon

Mayor DiGiovanni opened the public hearing on ordnance #2020-02 entitled, AN ORDINANCE AMENDING ORDINANCE 2019-10 FOR PURPOSE OF IMPROVEMENTS TO TANNERY FIELD, BY THE TOWN OF HACKETTSTOWN, IN THE COUNTY OF WARREN, NEW JERSEY, which was introduced and passed on first reading on January 9, 2020, and offered a copy of the ordinance to anyone who desired a copy. The title of the ordinance was read aloud, and the Town Attorney explained the contents and purpose of the ordinance. The Town Clerk stated that the ordinance an the Notice of Haring were duly published in the Daily Record; and posted on the bulletin board in the lobby of the Municipal Building, and that copies of the ordinance were made available to members of the general public who requested such copies.

There being no comment from the public, Mayor DiGiovanni closed the public hearing and discussion returned to Council.

Motion was made (Engelau) and seconded (DiMaio) that ordinance #2020-02 entitled, AN ORDINANCE AMENDING ORDINANCE 2019-10 FOR PURPOSE OF IMPROVEMENTS TO TANNERY FIELD BY THE TOWN OF HACKETTSTOWN, IN THE COUNTY OF WARREN, NEW JERSEY, be adopted on second and final reading and that Notice of Final Adoption be published.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

January 23, 2020 (continued)

Motion was made (Sheldon) and seconded (Engelau) to award the New Tannery Field Lighting System contract to Quality Electrical Construction Co., Holmdel, NJ in the amount of $397,320.00.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Kunz) and seconded (DiMaio) to award the Tannery Field Lighting Project Engineering contract to Maser Consulting.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Engelau) and seconded (Kunz) to adopt the following resolution:

Resolution

WHEREAS, certain properties must be added or deleted from the Business Improvement District listing; and

WHEREAS, the following properties must be deleted due to change in classification:

Block 69, Lot 9 – Account #47-0 – Class 2

NOW, THEREFORE, BE IT RESOLVED on this 23rd day of January 2020 by the Mayor and Common Council of the Town of Hackettstown that the above changes are in effect.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (Hinrichs) to adopt the following resolution:

Resolution

WHEREAS, the State of New Jersey has allocated $150,000 within each county for a statewide total of $3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaboration to produce efficiencies through shared services; and

WHEREAS, the Borough of Washington and the Town of Hackettstown have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of $70,000; and

WHEREAS, the Borough of Washington has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units’ residents through the sharing of animal control services through the Southern Warren County Regional Animal Control program.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Town of Hackettstown that the Town of Hackettstown does hereby join with the Borough of Washington in applying for a LEAP challenge grant to support undertaking this endeavor.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

January 23, 2020 (continued)

Motion was made (Sheldon) and seconded (Hinrichs) to adopt the following resolution:

Resolution

WHEREAS, the State of New Jersey has appropriated $10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Borough of Washington and the Town of Hackettstown have entered into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of the is shared services agreement is to administer the Southern Warren County Regional Animal Control program which benefits the residents of all participating local units; and

WHEREAS, the Borough of Washington has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Town of Hackettstown that the Town of Hackettstown does hereby join with the Borough of Washington in applying for a LEAP Implementation Grant in the amount of $250,000.00 to support implementation of this shared service.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Engelau) and seconded (Sheldon) to approve the 2020-01 bill list in the amount of $1,889,771.03.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (DiMaio) and seconded (Engelau) to approve raffle license #1225 for Hackettstown Chapter No. 2352 Women of the Moose to hold an on premise 50/50.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to approve payment of $5,500.00 to 4ward Planning Inc., for contractual services rendered on the Bergen Tool Redevelopment PILOT as recommended by Town Engineer Paul Sterbenz.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (DiMaio) to approve the ABC permit application for Man Skirt Brewing LLC to hold a Beer and food pairing on February 13, 2020.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (DiMaio) and seconded (Engelau) to adopt the following resolution:

Resolution

January 23, 2020 (continued)

Resolution authorizing the Municipal Assessor of the Town of Hackettstown to file municipal appeals and enter into stipulations on behalf of the Town of Hackettstown.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to approve the taxicab drivers license for Rafael Garcia through May 1, 2020.

Roll Cal Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (DiMaio) to change the Council meeting from March 12, 2020 to be held on March 11, 2020 at 7:00 PM.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Hinrichs) and seconded (DiMaio) to approve the special event license application for the Hackettstown Business Improvement District to hold a St. Patrick’s Day Parade on March 15, 2020, to waive the $50.00 application fee to charge Town costs which are included in the Police budget.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Hinrichs) and seconded (Sheldon) to approve the special event license application for Car Net to hold an Annual Walk For Live on May 2, 2020, to waive the $50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Hinrichs) and seconded (Sheldon) to approve the special event license application for Smiles for Margaret to hold a 5K Race/Walk on November 28, 2020, to waive the $50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

Motion was made (Sheldon) and seconded (DiMaio) to adjourn this meeting at 7:30 PM.

Roll Call Vote: Yes – DiMaio, Engelau, Hinrichs, Kunz and Sheldon

This is to certify that the This is to certify that all

ordinances and resolutions proper notices, postings and

contained herein have been filings required by the Open

approved by me in accordance Public Meetings Act (Chapter

with law. 231, P.L. 1975) were provided

for this meeting.

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Maria DiGiovanni, Mayor William Kuster, Jr., Town Clerk