

Hackettstown Parking Authority

Meeting Minutes

June 8, 2020

Open Meeting

The motion was made at 5:13 PM by Bill Kuster to open the meeting. The following board members were present; Bill Kuster, Jim Lambo, Lenny Kunz and Kathy Block, Treasurer/Secretary. Warren Wilson and Peter Paftinos resigned.

The board saluted the flag.

Bill read the Public Meetings Act/Statement of Compliance.

Approval of Minutes

Jim made a motion to approve the February 3, 2020 Meeting Minutes. Lenny seconded. All were in favor.

Approval of Treasurer Report

The board reviewed the February, March, April, and May 2020 Treasurer Reports. Jim made a motion to approve all treasurer reports. Lenny Seconded. All were in Favor.

New Business

All reviewed the 2019 Audit. Motion to approve the Audit was made by Jim. Lenny seconded. All were in favor.

All reviewed the Correction Plan Resolution. Jim made a motion to approve. Lenny seconded. All were in favor.

Bill let the board know they could come in next week between the hours of 10am and 2pm to sign the Audit affidavit.

All reviewed the letter from the home owner of 200 Main Street regarding the fence between the homeowner's property and Lot 3. Kathy will reach out to zoning and the homeowner for a survey and also look for permits for the fence to determine if a former homeowner or the town put up the fence. The board will then discuss at next meeting.

The board reviewed the Resolution for opening the new bank account. Our auditor suggested we do this from here on when opening any new accounts. Jim made a motion to approve the Resolution. Lenny seconded. All were in favor.

Also, Peter Paftino's resigned. Therefore the board agreed Peter will be removed as signer on the new account and Lenny Kunz will replace him as signer.

Chairperson Reports

The board discussed the metermen that needed to be laid off and free parking. Due to the economy and store fronts suffering, the board will continue the free parking. The board also discussed the Parking Authority's future and will discuss further in January.

Jim suggested the Authority look into any Covid19 programs that the Authority may want to apply for due to operating at a loss. Kathy will reach out to the Authority's accountant to see if there are any programs for Municipalities or Authorities.

Jim made a motion to adjourn the meeting at 5:30. Lenny seconded. All were in favor. The next HPA Board meeting will be July 6, 2020 at 5PM.

Respectfully Submitted,

Kathleen Block
Secretary/Treasurer