

**Town of Hackettstown
Landlord Registration Bureau
215 Stiger Street
Hackettstown, NJ 07840**

**2024 Landlord Registration Renewal Application
Pursuant to Ordinance 2006-24
Adopted July 10, 2006
Amended 2008-19**

The following is a rental property registration form to register a building(s) located within the town of Hackettstown that contain dwelling units. This form must be submitted every year for EACH RENTAL UNIT on or before May 31, 2024. The rental fee is \$25.00 PER UNIT, payable to Town of Hackettstown, LL REG.

1. Property address: _____
2. Block: _____ Lot: _____
3. Total number of rental units: _____ Amount Due _____
4. Name & address of owner(s) of the rental property, building or rental business including partners, members of LLC or shareholders:

5. Contact Information

Owner Phone number _____
Emergency Contact Name _____
Emergency Contact Number _____

Signature of Property owner/landlord: _____

Failure to properly register could lead to a summons to be heard in municipal court. A finding of guilty results in a minimum fine of \$500 PER UNIT to \$1250 PER UNIT for a first violation, and a fine of not less than \$1000 and no more than \$2500 for a second or subsequent violation.

OFFICE USE ONLY-DO NOT WRITE BELOW THIS LINE

Date received _____ Amount _____ Check # _____