

Town of Hackettstown - Tree Removal Permit Application

Department of Public Works

Section 1: Applicant Information

- Full Name (Applicant): _____
- Phone Number: _____
- Email Address: _____
- Mailing Address: _____
- Property Address (if different): _____

Section 2: Property Information

- Property Owner: _____
- _____
- Location/Address: _____
- _____
- Block: _____ Lot: _____
- Lot Size: _____ Zone: _____
- Phone Number: _____
- Email Address: _____

Section 3: Tree Removal Request

- Attach hereto current pictures of the tree(s) to be removed.
- Have you received a variance / site plan approval for this property in the past? (If YES, please attach copy of resolution, site plan approval and/or other approvals).
- TOTAL NUMBER OF TREES TO BE REMOVED:

Tree Species (if known)	DBH (inches)	Is it a Street Tree? (Yes/No)	Reason for Removal
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(attach an additional sheet if necessary)

Section 4: Exemption (if applicable)

I am requesting exemption from fees/replacement requirements

Property owner/representative has removed less than four (4) trees per acre that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period.

Tree farms in active operation, nurseries, fruit orchards, and garden centers;

Property is used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;

Trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.

Trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;

Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;

Hazard trees may be removed with no fee or replacement requirement.

Please check applicable criteria:

- Dead or dying
- Disease/insect infestation
- Obstructs traffic or pedestrian pathways
- Causing damage to structures
- Determined hazardous by a Certified Arborist/LTE (attach report)

Attach additional evidence such as photos, arborist's report, or municipal notice.

Section 5: Replacement Plan

I intend to replace the removed tree(s) on the same property.

I request to plant replacement tree(s) in a separate approved location.

DBH of Removed Tree	Required Replacement (per ordinance)	Planned Replacement Species	Tree Caliper (Inches)	Planned Planting Location
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Section 6: Escrow Acknowledgment (if applicable)

I acknowledge that the Town may require an escrow deposit for review by a Licensed Tree Expert. I will be notified of the amount in writing upon filing.

Section 7: Applicant Certification

I, the undersigned, certify that the information provided in this application is accurate and complete. I understand and agree to comply with the Town of Hackettstown Tree Removal and Replacement Ordinance (§12-96 through §12-101), including the replacement and monitoring requirements.

Signature of Applicant: _____

Date: _____

Section 9: Municipal Use Only

- Application Received By: _____
- Date Received: _____
- Application #: _____
- Escrow Required: Yes No — Amount: \$, _____
- Reviewed By (DPW): _____
- Application Decision: Approved Denied
- PERMIT # _____
- Comments/Conditions:
