

### **Permit Guide for Back-up Generators**

A Zoning Permit must be obtained prior to applying to the Construction Department. Please visit the Zoning page for further instructions.

Submit a completed Construction Permit Application: The following is required to be submitted with all applications for generators. Incomplete applications will not be accepted. Please read carefully and contact us with any questions.

UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE SUBMITTED SIGNED AND SEALED AS REQUIRED. UCC FORMS MUST LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT

- [ ] Construction Permit Application Folder
- [ ] Electric Subcode Technical Section
- [ ] Mechanical Subcode Technical Section (residential only)
- [ ] Plumbing Subcode Technical Section (commercial only)
- [ ] Fire Protection Subcode Technical Section (commercial only)

-Submit 2 copies of each: manufactures specs (Generator & Transfer Switch), \*\*electrical load calculation of generator (see attached) and gas riser diagram (see attached)

-For Back-up Generators: Indicate KW of Generator, AMP of Transfer Switch and any additional components as installed.

- electrical load calculation sheets are to be submitted.

\*\*\*AT THE COMPLETION OF THE JOB A CERTIFICATE OF APPROVAL IS MAILED TO THE PROPERTY OWNER ONLY\*\*\*