Sample Guide for Renovating Kitchens/Bathrooms

No Permit Needed When:

1. Removal of old cabinets – replace with new
2. Removal of old window or door – replace with same size or smaller
3. Remove sink/toilet/tub –replace with same (if no rearrangement of piping)
4. Remove old faucet – replace with new (if no piping changes)
5. Remove old light fixture/outlet/switch – replace with new (if no wiring changes made)

Permit Needed:

Building
1. Add or removal of walls
2. Add or enlarge any windows/doors
3. Any structural changes to ceiling or floor joist.
4. Drywall or plastering removal or install of more than 25% of the dwelling.

Electrical
1. Add any fixtures/outlets/switches/devices
2. Add/extend any wiring

Plumbing
1. Add any fixtures, devices or gas piping
2. Move location of existing fixtures, devices or gas piping

When permits are needed, complete the following forms and technical sections as applicable UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE SIGNED AND SEALED AS REQUIRED. UCC FORMS MUST LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT

[ ] Construction permit application folder

[ ] Building Subcode Technical (cost excluding flooring, tile & cabinet cost)

[ ] Electrical Subcode Technical

[ ] Plumbing Subcode Technical

*** NOTE: If anyone other than the homeowner performs Electrical or Plumbing work, the applicable technical MUST BE SIGNED & SEALED by the contractor who is performing the work.

Submit 2 sets of drawings. All drawings should indicate owner's name, address of job site, block and lot numbers. To draw your own plans, you must be the owner and occupant of said Single Family Home. If not, you will need drawings done by a New Jersey Registered Architect. * The homeowner's signature must be on the plans that they prepare and Certification In Lieu of Oath in the Construction Permit Application Folder. The plans shall show before and after drawings, with walls, windows, doors, cabinets and any other building changes being made, electric and plumbing layouts.