The meeting of the Historic Preservation Commission convened in open session at 215 Stiger Street, Hackettstown, NJ at 7:30 PM on October 19, 2023. Chairperson Carol McKinney opened the public meeting.

1. Posting an annual notice schedule on the bulletin board in the lobby of the Municipal Building;
2. Causing the annual notice schedule to be published in the Daily Record;
3. Furnishing an annual notice schedule to anyone requesting such notice;
4. Filing an annual notice schedule with the Hackettstown Town Clerk.

Roll Call Vote: Present: Chairperson Carol McKinney, Vice Chairperson Jeff Saunders, Terrie Allen and Jerry Galante

Absent: Lynn Scully

Terrie Allen made a motion to approve the minutes of the regular meeting held on October 19, 2023 as submitted. Jeff Saunders seconded the motion.

All were in favor.

**Application H23-14 – Lisa Ahlers – 626 Washington Street – Gutters**

**Application was presented by Lisa Ahlers**

Jeff Saunders made a motion to approve the application as submitted to install white aluminum gutters; Jeff Saunders seconded the motion.

All were in favor.

**Application H23-15 – Ria Daniel – 152 Main Street – Sign**

**Application was presented by Ria Daniel**

Terie Allen made a motion to approve the application as presented to install a round plexiglass window sign. Jeff Saunders seconded the motion.

All were in favor.

Terrie Allen stepped down from the dais at this time to present her application.

**Application H23-12 – Terrie Allen – 602 W. Moore Street – Windows**

**Application was presented by Terrie Allen**

Jerry Galante made a motion to approve the application as submitted to install white vinyl replacement windows. Jeff Saunders seconded the motion.

All were in favor.

**Application H23-13 – Peter Ypsilantis (contractor Harry Brown) – 200 Main Street – Roof Windows**

The applicant requested the application be carried to the December 21, 2023 meeting.

Carol McKinney made a motion to create a hardship waiver to be considered by the Commission to allow another person to represent an applicant if they are not able to attend a meeting. Jerry Galante seconded the motion.

All were in favor.

Terri Allen made a motion to approve the 2024 proposed budget. Jeff Saunders seconded the motion.

All were in favor.

Jeff Saunder made a motion to adjourn this meeting at 8:14 PM. Jerry Galante seconded the motion.

All were in favor.

Respectfully submitted,

Mary Matusewicz

Secretary