

May 10, 2018

The Mayor and Common Council convened in open session in the Municipal Building at 215 Stiger Street, Hackettstown, New Jersey at 7:00 PM on May 10, 2018. The meeting opened with a salute to the Flag.

Mayor DiGiovanni announced that this meeting was being held in accordance with the Open Public Meetings Act by:

- (1) posting a notice of said meeting on the bulletin board in the lobby of the municipal building;
- (2) causing a notice of said meeting to be sent to the Daily Record;
- (3) furnishing a notice of said meeting to anyone requesting it in accordance with the Open Public Meetings Act; and
- (4) filing notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons Engelau, Kunz, Lambo and Sheldon

Absent – Councilperson DiMaio and Tynan

Mayor DiGiovanni presented a proclamation in recognition of Older Americans Month.

Mayor DiGiovanni asked if anyone from the public would like to speak at this time.

Marianne Dowhanik, 14 Arthur Terrace, requested clarification as to why her taxi cab driver's license application was denied at the April 26, 2018 Council meeting. Council advised her that she needed to submit a letter of appeal to the Town Clerk and it could be heard at the May 24, 2018 Council Meeting.

Sharon Anderson of Skylands Orthopedic and Shanda Babbit of Sunny Days Childcare Center discussed the need for traffic control through the rear of their property by patrons and delivery trucks for Bea McNally's, which as an easement across the Skyland Orthopedics Property.

Motion was made (Sheldon) and seconded (Engelau) to approve the minutes of the April 26, 2018 regular meeting as submitted.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni opened the public hearing on ordinance #2018-06 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN AMENDING CHAPTER 3, ARTICLE 8, SECTION 3-65 OF THE CODE OF THE TOWN OF HACKETTSTOWN REGARDING MEMBERSHIP TO THE RECREATION COMMISSION, which was introduced and passed on first reading on May 10, 2018 and offered a copy of the ordinance to anyone who desired a copy. The title of the ordinance was read aloud, and the Town Attorney explained the contents and purpose of the ordinance. The Town Clerk stated that the ordinance and the Notice of Hearing

were duly published in the Daily Record; and posted on the bulletin board in the lobby of the Municipal Building, and that copies of the ordinance were made available to members of the general public who requested such copies.

There being no comment from the public, Mayor DiGiovanni closed the public hearing and discussion returned to Council.

Motion was made (Sheldon) and seconded (Engelau) that ordinance #2018-06 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN AMENDING CHAPTER 3, ARTICLE 8, SECTION 3-65 OF THE CODE OF THE TOWN OF HACKETTSTOWN REGARDING MEMBERSHIP OF THE RECREATION COMMISSION, be adopted on second and final reading and that Notice of Final Adoption be published.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

May 10, 2018 (continued)

Mayor DiGiovanni opened the public hearing on ordinance #2008-08 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN AMENDING SECTION 71 (VIOLATIONS AND PENALTIES) OF ARTICLE 5 (TAXICABS) OF CHAPTER 8 (BUSINESS AND OCCUPATION INDEX) OF THE TOWN CODE), which was introduced and passed on first reading on May 10, 2018 and offered a copy of the ordinance to anyone who desired a copy. The title of the ordinance was read aloud, and the Town Attorney explained the contents and purpose of the ordinance. The Town Clerk stated that the ordinance and the Notice of Hearing were duly published in the Daily Record; and posted on the bulletin board in the lobby of the of the Municipal Building, and that copies of the ordinance were made available to members of the general public who requested such copies.

There being no comment from the public, Mayor DiGiovanni closed the public hearing and discussion returned to Council.

Motion was made (Sheldon) and seconded (Engelau) that ordinance #2018-08 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN AMEND SECTION 71 (VIOLATIONS AND PENALTIES) OF ARTICLE 5 (TAXICABS) OF CHAPTER 8 (BUSINESS AND OCCUPATION INDEX) OF THE TOWN CODE), be adopted on second and final reading and that Notice of Final Adoption be published.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to approve a partial payment to Innovative Electrical Contracting in the amount of \$93,467.50 for the Municipal Emergency Generator Project, with conditions as noted in the Town Engineer's report of April 23, 2018.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to approve the replacement of the gas meters by Elizabethtown Gas Company at the Municipal Building and Moore Street Fire House.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) that ordinance #2018-10 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN TO DISOLVE THE BOARD OF ADJUSTMENT AND VEST ITS POWERS IN THE PLANNING BOARD, be introduced and passed on first reading and that a public hearing be held thereon and it be considered for final passage at 7:00 PM on June 14, 2018; the Town Clerk to publish the ordinance together with Notice of Hearing in the Daily Record, to post the ordinance and Notice of Hearing on the bulletin board in the lobby of the Municipal Building, and to make copies of the ordinance available to members of the general public who request such copies.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Engelau) and seconded (Sheldon) to approve check register #2018-08 in the amount of \$3,452,044.09.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to approve the taxi cab owner's license for Norman Rugel for a 2007 Nissan, VIN# 45N1BV28U07N143357 through May 1, 2019.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to approve the taxi cab owner's license for Ada Garcia for a 2004 Toyota, VIN# 5TDZA23C945185237 and a 2005 Toyota, VIN# 5TDBA23C055028862 through May 1, 2019.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

May 10, 2018 (continued)

Motion was made (Sheldon) and seconded (Engelau) to approve the taxi cab driver's application for Rodolfo Robles Camacho through May 1, 2019.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Lambo) to approve raffle license #1177 for the Lady Tigers Soccer Booster Club to hold an off premise raffle.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

WHEREAS, the salary ordinance for the Town of Hackettstown was adopted by the Mayor and Common Council at a meeting held on May 10, 2018; and

WHEREAS, the salary ordinance provides for ranges of salary.

NOW, THEREFORE, BE IT RESOLVED, that the following 2018 salaries are established for employees currently in the following positions:

Mayor	\$4,840.00 per year
Council persons (6)	\$4,233.00 per year
Construction/Subcode Official	
And Building Subcode Official	\$63,630.00 per year
Zoning Officer	\$40,189.00 per year
Flood Plain Administrator	\$3,477.00 per year
Zoning Office-part time office assistant	\$13.03 per hour
Plumbing Subcode Official	\$18,397.00 per year
Electrical Subcode Official	\$45.66 per hour
Code Enforcement Official	\$37.13 per hour
Fire Subcode Official	\$5,773.00 per year
Fire Subcode Inspector	\$5,946.00 per year
Construction Code Control person	\$42,436.00 per year
Construction Code Control person-part time	\$16.39 per hour
Construction Code Part Time Office Assistant	\$13.00 per hour
Planning Board Clerk	\$7,500.00 per year
Zoning Board of Adjustment Clerk	\$7,500.00 per year
Board of Health:	
Secretary	\$2,653.00 per year
Registrar of Vital Statistics	\$8,684.00 per year
Deputy Registrar of Vital Statistics	\$2,488.00 per year
Alternate Deputy Registrar of Vital Statistics	\$961.00 per year
Animal Control Officer	\$11,593.00 per year
Tax Assessor	\$34,941.00 per year
Tax Assessor Assistant	\$18.87 per hour
Certified Property Owner List preparation clerk	\$464.00 per year
Tax Collector/Tax Search Officer	\$62,000.00 per year
Town Clerk/Administrator	\$118,450.00 per year
Deputy Town Clerk	\$3,868.00 per year
Assessment Search Officer	\$4,785.00 per year
Administrative Office Secretary	\$49,912.00 per year
Chief Financial Officer	\$107,465.00 per year
Qualified Purchasing Agent	\$5,797.00 per year
Finance Department Assistant	\$50,499.00 per year
Municipal Court Judge	\$27,174.00 per year
Municipal Court Administrator	\$62,663.00 per year

Deputy Court Administrator	\$43,396.00 per year
Court Recorder-part time	\$11.76 per hour

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Court Guard	\$130.48 per session
Municipal Court Public Defender	\$380.00 per court session
Police Chief	\$120,915.00 per year
Police Department Secretary	\$51,656.00 per year
Police Clerk-part time	\$16.02 per hour
Police Matron	\$28.98 per hour for 1 st two hours
	\$23.20 per hour for each hour after
Crossing Guard	\$16.50 per hour
Crossing Guard (less than one year service)	\$12.46 per hour
Historic Preservation Commission Clerk	\$1,140.00 per year
Historic Preservation Commission Secretary	\$1,140.00 per year
Emergency Management Coordinator	\$3,472.00 per year
Emergency Management Deputy (2)	\$965.00 per year
Data Processing Systems Coordinator	\$2,212.00 per year
Department of Public Works	
DPW Superintendent	\$90,749.00 per year
Public Works Repairer and Laborer Full Time:	
Brian O'Keefe	\$28.04 per hour
Ed Syfor	\$26.29 per hour
Charles Smith	\$21.50 per hour
Michael Palko, Jr.	\$19.62 per hour
Shawn Snyder	\$18.93 per hour
Rich Bardyszewski	\$16.50 per hour

Snow plowing, non town employees	\$27.32 per hour
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DPW secretary-part time office assistant	\$11.95 per hour
Recycling Coordinator	\$2,793.00 per year
Fire Chief	\$4,954.00 per year
Deputy Fire Chief	\$3,999.00 per year
1 st Assistant Fire Chief	\$3,081.00 per year
2 nd Assistant Fire Chief	\$2,142.00 per year
Rental Regulations Officer	\$5,797.00 per year

It is hereby certified that this is a true and correct copy of a resolution adopted by the governing body of the Town of Hackettstown, at a meeting held on May 10, 2018 at he Municipal Building, 215 Stiger Street, Hackettstown, New Jersey.

Roll Call Vote: Yes – Engela, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) that ordinance #2018-11 entitled, AN ORDINANCE OF THE TOWN OF Hackettstown AMENDING SECTION 7-22 IN ARTICLE 3

(PROPERTY MAINTENANCE CODE) OF CHAPTER 7 (BUILDING REGULATION) OF THE CODE OF THE TOW OF HACKETTSTOWN AUTHORIZING THE ASSESSMENT OF COSTS FOR EMERGENCY DEMOLITION OF A BUILDING OR STRUCTURE AS A MUNICIPAL LIEN, be introduced and passed on first reading and that a public hearing be held thereon and it be considered for final passage at 7:00 PM on June 14, 2018; the Town Clerk to publish the ordinance together with Notice of Hearing in the Daily Record, to post the ordinance and Notice of Hearing on the bulletin board in the lobby of the Municipal Building, and to make copies of the ordinance available to members of the general public who request such copies.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to approve a letter of submittal to NJDOT to support the closure of Route 46 (Main Street) on May 28, 2019 for the Memorial Day Parade.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed John Mandick to the position of Hackettstown Recreation Commission member with a term expiring December 31, 2022.

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Motion was made (Sheldon) and seconded (Engelau) to confirm Mayor DiGiovanni's appointment of John Mandick to the position of Hackettstown Recreation Commission member with a term expiring December 31, 2022.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Brian Weaver to the position of Class II Member of the Planning Board with a term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Engelau) to confirm Mayor DiGiovanni's appointment of Brian Weaver to the position of Class II Member of the Planning Board with a term expiring December 31, 2018.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed John Stout to the position of Class IV Member of the Planning Board with a term expiring December 31, 2019.

Motion was made (Sheldon) and seconded (Engelau) to confirm Mayor DiGiovanni's appointment of John Stout to the position of Class IV Member of the Planning Board with a term expiring December 31, 2019.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to adjourn this meeting at 8:16 PM.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

This is to certify that the
ordinances and resolutions
contained herein have been
approved by me in accordance
with law.

Maria DiGiovanni, Mayor

This is to certify that all
proper notices, postings and
filings required by the Open
Public Meetings Act (Chapter
231, P.L. 1975) were provided
for this meeting.

William Kuster, Jr., Town Clerk