

December 13, 2018

The Mayor and Common Council convened in open session in the Municipal Building at 215 Stiger Street, Hackettstown, New Jersey at 7:00 PM on December 13, 2018. The meeting opened with a salute to the Flag.

Mayor DiGiovanni announced that this meeting was being held in accordance with the Open Public Meetings Act by:

- (1) posting a notice of said meeting on the bulletin board in the lobby of the municipal building;
- (2) causing a notice of said meeting to be sent to the Daily Record;
- (3) furnishing a notice of said meeting to anyone requesting it in accordance with the Open Public Meetings Act; and
- (4) filing notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons Engelau, Kunz, Lambo Sheldon and Tynan

Absent – Councilperson DiMaio

Mayor DiGiovanni asked if anyone from the public would like to speak at this time.

Michele Wehmeyer, property manager at Brook Hollow Development, spoke of parking issues with on street parking on Brook Hollow Drive. She requested Council to consider an ordinance allowing only parking on one side of Brook Hollow Drive.

Motion was made (Sheldon) and seconded (Engelau) to approve the minutes of the regular meeting on November 26, 2018 as submitted.

Roll Call Vote: Yes – Engelau, Sheldon and Tynan

Abstain – Kunz and Lambo

Motion was made (Sheldon) and seconded (Tynan) to adopt the following resolution:

Resolution

WHEREAS, the Town of Hackettstown has held a tax sale premium in the amount of \$4,600.00 on Block 127, Lot 15.026, 254 Mountain Ave., since November 25, 2014; and

WHEREAS, the lien holder, LEED Capital, has foreclosed the property and the premium must now be turned over to the Town of Hackettstown.

NOW, THEREFORE, BE IT RESOLVED on this 13th day of December 2018 by the Mayor and Common Council of the Town of Hackettstown that the Chief Financial Officer is hereby authorized to transfer the tax sale premium to Town funds.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Tynan) to adopt the following resolution:

Resolution

WHEREAS, the Tax Collector of the Town of Hackettstown has been paid the amount necessary to redeem with interest calculated in accordance with the New Jersey Statutes on property known on the Tax Map and in the Tax Duplicate as the following municipal lien:

Block 129, Lot 24 7 Route 57
Tax Sale Certificate #18-000137
Assessed to: 7 Route 57 LLC
December 13, 2018 (continued)

163 E. Main St. #308
Little Falls, NJ 07424

NOW, THEREFORE, BE IT RESOLVED on this 13th day of December 2018 that the Chief Financial Officer is hereby authorized to issue a check for \$2,594.27 plus a \$3,000.00 premium for a total of \$5,594.27 to the lienholder:

US BankCust for PC7 Firsttrust Bank
Tax Lien Services Group
50 South 16th St Suite 2050
Philadelphia, PA 19102

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Tynan) to adopt the following resolution:

Resolution

WHEREAS, the Police Salaries and Wages line item contains a budgeted amount for contractual sick leave buyout; and

WHEREAS, it has been determined that it is in the best interest of the Town to reserve any unused portion of these funds for future payments.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$44,314.76 is hereby allocated from the Police Salaries and Wages line item for Reserve for Sick Leave Accrual.

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

WHEREAS, certain bills have been presented for payment for which there are insufficient funds in the 2018 budget to pay; and

WHEREAS, NJSA 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands.

NOW THEREFORE BE IT RESOLVED (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer is hereby authorized to make the following transfers:

TRANSFER FROM		TRANSFER TO	
COAH S/W	\$2,349.00	PFRS O/E	\$283.00
		PERS O/E	\$2,066.00
		DCRP O/E	\$300.00
POLICE S/W	\$16,500.00	POLICE O/E	\$16,500.00

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to adopt the following resolution:

Resolution

WHEREAS, there are stale dated checks outstanding in the Town of Hackettstown Municipal Court General Account, and

WHEREAS, every avenue has been extinguished to trace these this checks,
December 13, 2018 (continued)

NOW THEREFORE BE IT RESOLVED by the Council of the Town of Hackettstown that the following stale dated checks be cancelled and credited to the Town of Hackettstown Surplus;

Check #	Issue Date	Amount
2714	6/4/2018	\$1.00
2716	6/4/2018	\$10.00

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Engelau) and seconded (Sheldon) to approve check register #2018-21 in the amount of \$1,709,914.46.

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to award the contract to Civic Plus, Manhattan, Kansas in the amount of \$5,916.00 for website design and hosting services.

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to award the bid for tree trimming and stump removal for 2019 to Peterson and Sons Tree Services.

Roll Call Vote: Yes – Engelau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Tynan) to appoint Matthew Stone as a member of the Vigilant Hook and Ladder Fire Department.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Abstain – Tynan

Motion was made (Sheldon) and seconded (Lambo) to appoint Jason Conklin as a member of the Cataract Hose Company.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Abstain – Tynan

Mayor DiGiovanni appointed Robert J. Salus and Ryan Blankenship to the position of Police Officers, Step 1, effective January 14, 2019.

Motion was made (Tynan) and seconded (Kunz) to confirm Mayor DiGiovanni's appointment of Robert J. Salus and Ryan Blankenship to the position of Police Officer, Step 1, effective January 14, 2019.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engellau) to lease a Chevy Tahoe fully outfitted for 36 months in the amount of \$42,100.50 and a Chevy Tahoe for 24 months in the amount of \$36,850.00 with the purchase of the equipment package for the second Tahoe in the amount of \$10,794.61 from Mall Chevrolet, Cherry Hill, New Jersey.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Tynan) and seconded (Sheldon) to approve the special event license application for Care Net to hold an Annual Walk for Life on May 4, 2019, to waive the \$50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

December 13, 2018 (continued)

Motion was made (Tynan) and seconded (Sheldon) to approve the special event license application for World Vision to hold a 5K Walk on May 19, 2019, to waive the \$50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Lambo) to adjourn this meeting at 7:35 PM.

Roll Call Vote: Yes – Engellau, Kunz, Lambo, Sheldon and Tynan

This is to certify that the
ordinances and resolutions

This is to certify that all
proper notices, postings and

contained herein have been
approved by me in accordance
with law.

Maria DiGiovanni, Mayor

filings required by the Open
Public Meetings Act (Chapter
231, P.L. 1975) were provided
for this meeting.

William Kuster, Jr., Town Clerk