

January 1, 2018

The Mayor and Common Council convened in open session in the Hackettstown Municipal Building, 215 Stiger Street, Hackettstown, New Jersey at 1:00 PM on Monday, January 1, 2018. The meeting opened with the Invocation by Reverend Dr. Frank L. Fowler, III, and with the salute to the Flag.

The Oath of Office was administered by Douglas Steinhardt, Esquire to Mayor Maria DiGiovanni for a three year term expiring December 31, 2020.

The Oath of Office was administered by Mayor DiGiovanni to Councilperson Leonard Kunz for a three year term expiring December 31, 2020.

Mayor DiGiovanni announced that this meeting was being held in accordance with the Open Public Meetings Act by:

- Posting a notice of said meeting on the bulletin board in the lobby of the Municipal Building;
- Causing a notice of said meeting to be sent to the Daily Record
- Furnishing a notice of said meeting to anyone requesting it in accordance with the Open Public Meetings Act; and
- Filing a notice of said meeting with the Town Clerk.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons DiMaio, Engelau, Kunz, Lambo and Sheldon

Absent – Councilperson Tynan

Mayor DiGiovanni appointed Raymond Eroh, Jr. to the position of Fire Chief with a one year term expiring December 31, 2018, Bruce J. Tynan to the position of Deputy Fire Chief with a one year term expiring December 31, 2018, Richard Bardyszewski to the position of 1st Assistant Fire Chief with a one year term expiring December 31, 2018 and Fred Tillou to the position of 2nd Assistant Fire Chief with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (DiMaio) to confirm Mayor DiGiovanni's appointment of Raymond Eroh, Jr. to the position of Fire Chief with a one year term expiring December 31, 2018, Bruce J. Tynan to the position of Deputy Fire Chief with a one year term expiring December 31, 2018, Richard Bardyszewski to the position of 1st Alternate Fire Chief with a one year term expiring December 31, 2018 and Fred Tillou to the position of 2nd Assistant Fire Chief with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni administered the Oath of Office and Oath of Allegiance to the Fire Department Officers.

Mayor DiGiovanni appointed Mark Peck to the position of Town Attorney with a three year term expiring December 31, 2020.

Motion was made (Sheldon) and seconded (Kunz) to confirm Mayor DiGiovanni's appointment of Mark Peck to the position of Town Attorney with a three year term expiring December 31, 2020.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Paul Sterbenz, PE. to the position of Town Engineer with a three year term expiring December 31, 2020.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni's appointment of Paul Sterbenz, PE. to the position of Town Engineer with a three year term expiring December 31, 2020.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed William Schroeder to the position of Town Auditor with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Engelau) to confirm Mayor DiGiovanni's appointment of William Schroeder to the position of Town Auditor with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Daniel Bloch to the position of Town Planner with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni's appointment of Daniel Bloch to the position of Town Planner with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Charles Carro, Esquire to the position of Town Prosecutor with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni's appointment of Charles Carro, Esquire to the position of Town Prosecutor with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Roger Skoog, Esquire to the position of Deputy Town Prosecutor with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni's appointment of Roger Skoog, Esquire to the position of Deputy Town Prosecutor with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed John Draikiwicz to the position of Bond Counsel with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni's appointment of John Draikiwicz to the position of Bond Counsel with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Lambo) to adopt the following resolution:

Resolution

WHEREAS, the Mayor and Common Council of the Town of Hackettstown require the services of a Town Attorney, Town Engineer, Auditor Town Planner Town Prosecutor, Deputy Town Prosecutor and Bond Counsel; and

WHEREAS, funds will be made available in the 2018 municipal budget to pay of the aforesaid services; and

WHEREAS, NJSA 40A:11-1 et seq., establishes certain procedures for agreements for professional services.

January 1, 2018 (continued)

NOW THEREFORE BE IT RESOLVED that;

- The appointments of the following for the terms indicated is hereby approved.

Town Attorney	3 year term
Town Engineer	3 year term
Town Auditor	1 year term
Town Planner	1 year term
Town Prosecutor	1 year term
Deputy Town Prosecutor	1 year term
Bond Counsel	1 year term

- The services of the above appointees were engaged without competitive bidding as “professional services” as defined in the Local Public Contracts law because such services are performed by persons authorized by law to practice a recognized profession, regulated by law, and it is not possible to obtain competitive bids.
- Services of the above appointees were engaged using the fair and open process of the Pay to Play law.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Paola J. Reilly to the position of Deputy Town Clerk/Administrator with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (DiMaio) to confirm Mayor DiGiovanni’s appointment of Paola J. Reilly to the position of Deputy Town Clerk/Administrator with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni appointed Scott Armstrong to the position of Certified Public Works Manager with a one year term expiring December 31, 2018.

Motion was made (Sheldon) and seconded (Lambo) to confirm Mayor DiGiovanni’s appointment of Certified Public Works Manager with a one year term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to appoint Councilperson DiMaio to the position of Acting Mayor for 2018.

Roll Call Vote: Yes – Engelau, Kunz, Lambo and Sheldon

Abstain – DiMaio

Motion was made (Sheldon) and seconded (Lambo) to appoint Councilperson Engelau to the position of Alternate Acting Mayor for 2018.

Roll Call Vote: Yes – DiMaio, Kunz, Lambo and Sheldon

Abstain – Engelau

Mayor DiGiovanni stepped down from the dais at this time due to a conflict of interest.

Acting Mayor DiMaio conducted the meeting.

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

January 1, 2018 (continued)

BE IT RESOLVED that the following banks be designated as official depositories for Town funds for 2018: Fulton Bank New Jersey, Wells Fargo, Valley National, Bank of America, JP Morgan Chase, First Hope Bank, TD Bank, and PNC Bank.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Mayor DiGiovanni returned to the dais.

Mayor DiGiovanni appointed William Baker to the position of Recreation Commission Member with a term expiring December 31, 2022, Annie Lane to the position of Public Library Trustee with a term expiring December 31, 2021, Kathy Mayberry to the position of Public Library Trustee (Mayors Alternate) with a term expiring December 31, 2018, Paul Bardyszewski to the position of Historic Preservation Class B Member with a term expiring December 31, 2021.

Mayor DiGiovanni appointed Lorraine Clarke to the position of Board of Health Member with a term expiring December 31, 2022.

Motion was made (Sheldon) and seconded (DiMaio) to confirm Mayor DiGiovanni's appointment of Lorraine Clarke to the position of Board of Health Member with a term expiring December 31, 2022.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Motion was made (DiMaio) and seconded (Sheldon) to appoint Donald Farino, Esquire to the position of Public Defender with a term expiring December 31, 2018 and Gregory Gianforcargo, Esquire to the position of Deputy Public Defender with a term expiring December 31, 2018.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (DiMaio) to adopt the following resolution:

Resolution

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2018 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2018; and

WHEREAS, the total appropriations in the 2017 budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$9,285,447.35
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WHEREAS, 26.25 percent of the total appropriations in the 2017 budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2017 budget is as follows:

General	\$2,437,429.93
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NOW, THEREFORE BE IT RESOLVED by the Common Council of the Town of Hackettstown, County of Warren that at the temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to adopt the Roberts Rules of Order for 2018.

January 1, 2018 (continued)

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

The benediction was given by the Reverend Frank L. Fowler, III.

Motion was made (Sheldon) and seconded (Lambo) to adjourn this meeting at 1:25 PM.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Lambo and Sheldon

This is to certify that the
ordinances and resolutions
contained herein have been
approved by me in accordance
with law.

Maria DiGiovanni, Mayor

This is to certify that all
proper notices, postings and
filings required by the Open
Public Meetings Act (Chapter
231, P.L. 1975) were provided
for this meeting.

William Kuster, Jr., Town Clerk