June 25, 2020

The Mayor and Common Council convened in open session via teleconference in the Municipal Building at 215 Stiger Street, Hackettstown, New Jerseyat 7:00 PM on June 25, 2020. The special meeting opened with a salute to the Flag.

Mayor DiGiovanni announced that adequate notice of the time, place and manner of this remote public Council meeting, being conducted via teleconference, including the means by which the public may observe and participate, has been provided in accordance with the Open Public Meetings Act by:

1. posting said notice on the municipal building bulletin board and front window of the

Municipal Building;

(2) emailing said notice to the press and all others who have requested it;

(3) posting on the official Town website; and

(4) transmission to residents via nixel notification.

Roll Call Vote: Present – Mayor DiGiovanni, Councilpersons DiMaio, Engelau, Kunz,

 Meichsner, Sheldon and Tynan

Motion as made (Sheldon) and seconded (Kunz) to approve the minutes of the regular meeting held on June 11, 2020 as submitted.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner and Tynan

 Abstain – Sheldon

Mayor DiGiovanni opened the public hearing on ordinance #2020-06 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN, COUNTY OF WARREN AND STATE OF NEW JERSEY, REPEALING SECTIONS 606 AND 607 OF THE LAND DEVELOPMENT ORDINANCE OF THE TOWN OF HACKETTSTOWN AND ENACTING SECTION 606 AND 607 OF THE LAND DEVELOPMENT ORDINANCE OF THE TOWN OF HACKETTSTOWN TO ADDRESS THE REQUIREMENTS OF THE FAIR SHARE HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS REGARDING COMPLIANCE WITH THE TOWN’S AFFORDABLE HOUSING OBLIGATIONS, which was introduced and passed on first reading on May 28, 2020, and offered a copy of the ordinance to anyone who desired a copy. The title of the ordinance was read aloud, and the Town Attorney explained the contents and purpose of the ordinance. The Town Clerk stated that the ordinance and the Notice of Hearing were duly published in the Daily Record; and posted on the bulletin board in the lobby of the Municipal Building, and that copies of the ordinance were made available to members of the general public who requested such copies.

There being no comments from the public, Mayor DiGiovanni closed the public hearing and discussion returned to Council.

Motion was made (Sheldon) and seconded (Engelau) that ordinance #2020-06 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN, COUNTY OF WARREN AND STATE OF NEW JERSEY, REPEALING SECTIONS 606 AND 607 OF THE LAND DEVELOPMENT ORDINANCE OF THE TOWN OF HACKETTSTOWN AND ENACTING SECTION 606 AND 607 OF THE LAND DEVELOPMENT ORDINANCE OF THE TOWN OF HACKETTSTOWN TO ADDRESS THE REQUIREMENTS OF THE FAIR SHARE HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS REGARDING COMPLIANCE WITH THE TOWN’S AFFORDABLE HOUSING OBLIGATIONS, be adopted on second and final reading and that Notice of Final Adoption be published.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Mayor DiGiovanni opened the public hearing on ordinance #2020-07 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN TO PROVIDE FOR THE

June 25, 2020 (continued)

COLLECTION OF DEVELOPMENT FEES IN SUPPORT OF AFFORDABLE HOUSING AS PERMITTED BY THE NEW JERSEY FAIR HOUSING ACT which was introduced and passed on first reading on May 28, 2020, and offered a copy of the ordinance to anyone who desired a copy. The title of the ordinance was read aloud, and the Town Attorney explained the contents and purpose of the ordinance. The Town Clerk stated that the ordinance and the Notice of Hearing were duly published in the Daily Record; and posted on the bulletin board in the lobby of the Municipal Building, and that copies of the ordinance were made available to members of the general public who requested such copies.

There being no comments from the public, Mayor DiGiovanni closed the public hearing and discussion returned to Council.

Motion was made (Sheldon) and seconded (Engelau) that ordinance #2020-07 entitled, AN ORDINANCE OF THE TOWN OF HACKETTSTOWN TO PROVIDE FOR THE COLLECTION OF DEVELOPMENT FEES IN SUPPORT OF AFFORDABLE HOUSING AS PERMITTED BY THE NEW JERSEY FAIR HOUSING ACT be adopted on second and final reading and that Notice of Final Adoption be published.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

WHEREAS, CERTAIN General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to Capital Improvement Fund or Capital Surplus.

NOW THEREFORE, BE IOT RESOLVED by the Mayor and Common Council of the Town of Hackettstown that the following unexpended and dedicated balances of General Capital Appropriations be cancelled:

ORD DATE PROJECT AMOUNT

NUMBER AUTH. DESCRIPTION CANCELLED

2009-15 9/28/09 Main Street Streetscape $5,000.00

(as amended)

2013-07 4/11/13 Various Improvements $80,245.06

2017-09 4/27/17 Various Improvements $22,903.05

2019-08 8/8/19 Purchase Livescan Machine $242.00

 TOTALS $108,390.11

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Meichsner) to adopt the following resolution:

Resolution

WHEREAS, there is an item on the Current Fund Balance Sheet entitled Federal and State Grants Receivable and Federal and State Grants Appropriated Reserves, Law and Public Safety FEMA Generator grant, and

WHEREAS, this grant has been completed, and it has been determined that all allowable payments have been received for this grant, and it is necessary to formally cancel the remaining receivable balance and remaining appropriation balance to close this grant,

NOW THEREFORE BE IT RESOLVED that the following Balance Sheet line item be cancelled;

June 25, 2020 (continued)

SCHEDULE OF Federal and State Grants Receivable

 FEMA Generator Grant $7,127.78

 Schedule of Federal and State Grants Appropriated Reserves

 FEMA Generator Grant $7,127.78

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Kunz) to adopt the following resolution:

WHEREAS, the salary ordinance for the Town of Hackettstown was adopted by the Mayor and Common Council at a meeting held on May 28, 2020; and

WHEREAS, the salary ordinance provides for ranges of salary.

NOW, THEREFORE, BE IT RESOLVED, that the following 2020 salaries are established for employees currently in the following positions:

Mayor $5,136.00 per year

Council persons (6) $4,491.00 per year

Construction/Subcode Official

And Building Subcode Official $67,505.00 per year

Zoning Officer $47,423.00 per year (includes 4787

 enforcement starting 6/1/2020)

Flood Plain Administrator $3,689.00 per year

Zoning Office-part time office assistant $13.82 per hour

Plumbing Subcode Official $19,517.00 per year

Electrical Subcode Official $48.44 per hour

Code Enforcement Official $39.39 per hour

Fire Subcode Official $6,125.00 per year

Fire Subcode Inspector $6,309.00 per year

Construction Code Control person $45,021.00 per year

Construction Code Control person-part time $16.88 per hour

Construction Code Part Time Office Assistant $14.42 per hour

Land Use Secretary $15,914.00 per year

Board of Health:

 Secretary $2,815.00 per year

 Registrar of Vital Statistics $9,213.00 per year

 Deputy Registrar of Vital Statistics $2,640.00 per year

 Alternate Deputy Registrar of Vital Statistics $1,020.00 per year

Tax Assessor $30,900.00 per year

Tax Assessor Assistant $14.42 per hour

Tax Collector/Tax Search Officer $67,500.00 per year

Town Clerk/Administrator $135,000.00 per year

Deputy Town Clerk $4,105.00 per year

Assessment Search Officer $5,077.00 per year

Administrative Office Secretary $52,952.00 per year

Chief Financial Officer $125,000.00 per year

Qualified Purchasing Agent $6,150.00 per year

Finance Department Assistant $53,574.00 per year

Municipal Court Judge $17,510.00 per year

Municipal Court Administrator $66,479.00 per year

Deputy Court Administrator $46,039.00 per year

Court Recorder-part time $12.47 per hour

Court Guard $138.42 per session

Municipal Court Public Defender $403.14 per court session

Police Chief $128,279.00 per year

Police Department Secretary $54,802.00 per year

Special Police Officer Class II $23.34 per hour

June 25, 2020 (continued)

Police Clerk-part time $17.00 per hour

Police Matron $30.75 per hour for 1st two hours

 $24.62 per hour for each hour after

Crossing Guard $17.51 per hour

Crossing Guard (less than one-year service) $13.21 per hour

Historic Preservation Commission Clerk $1,210.00 per year

Historic Preservation Commission Secretary $1,210.00 per year

Emergency Management Coordinator $3,684.00 per year

Emergency Management Deputy (2) $1,024.00 per year

Data Processing Systems Coordinator $2,347.00 per year

Department of Public Works

 DPW Superintendent $96,276.00 per year

Public Works Repairer and Laborer Full Time:

 Ed Syfor $27.88 per hour

Charles Smith $22.80 per hour

Michael Palko, Jr. $20.81 per hour

Shawn Snyder $20.07 per hour

Rich Bardyszewski $18.38 per hour

Ryan Dimiceli $17.50 per hour

Snow plowing, non-town employees $28.14 per hour

DPW secretary-part time office assistant $12.68 per hour

Recycling Coordinator $2,963.00 per year

Fire Chief $5,256.00 per year

Deputy Fire Chief $4,243.00 per year

1st Assistant Fire Chief $3,269.00 per year

2nd Assistant Fire Chief $2,273.00 per year

Rental Regulations Officer $6,150.00 per year

It is hereby certified that this is a true and correct copy of a resolution adopted by the governing body of the Town of Hackettstown, at a meeting held on June 25, 2020 at the Municipal Building, 215 Stiger Street, Hackettstown, New Jersey.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Meichsner) to approve the Construction Office Software System purchase from Spatial Data Logic, Somerset NJ in the amount of $12,600.00.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (DiMaio) to place a lien on Block 53, Lot 6 in the amount of $610.00 for overgrowth of grass and weeds.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Engelau) and seconded (Sheldon) to approve check register #2020-11 in the amount of $116,683.94.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (DiMaio) to approve the special event license application for the Hackettstown Business Improvement District to hold Late Night Thursdays from July 9, 2020 through the end of September 2020, to waive the $50.00 application fee and charge no Town costs.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

Motion was made (Sheldon) and seconded (Engelau) to approve the BYOB in municipal lot #3 for consumption of alcoholic beverages with restaurant meals.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

June 25, 2020 (continued)

Mayor DiGiovanni asked if anyone from the public would like to speak at this time.

Resident, 25 Musky Ridge Drive, inquired about diversity groups in Hackettstown.

Anna Russell, 5 Mt. Rascal Road, asked why the blue line was repainted on Stiger Street and why there was no public statement by the Town after the death of George Floyd.

Jessica Guzman, 120 Louis Lane, Hackettstown, spoke to Black Lives Matter and improvements in Town that could be made.

Motion was made (Sheldon) and seconded (Meichsner) to adjourn this meeting at 7:50 PM.

Roll Call Vote: Yes – DiMaio, Engelau, Kunz, Meichsner, Sheldon and Tynan

This is to certify that the This is to certify that all

ordinances and resolutions proper notices, postings and

contained herein have been filings required by the Open

approved by me in accordance Public Meetings Act (Chapter

with law. 231, P.L. 1975) were provided

 for this meeting.

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Maria DiGiovanni, Mayor William Kuster, Jr., Town Clerk