

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY  
BUDGET**

**Parking Operations**

**Department of**



**Community  
Affairs**

**DIVISION of LOCAL GOVERNMENT SERVICES**

2014

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By \_\_\_\_\_ Date \_\_\_\_\_

**PREPARER'S CERTIFICATION**

**of the**

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute, in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth, and; in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate, and all Supplemental Schedules required are completed and attached.

  
(Preparer's signature)

Vincent M. Montanino, Auditor  
P.O. Box 397  
Mt. Arlington, New Jersey 07856  
Phone: 973-770-5491  
Fax: 973-770-5494

**APPROVAL CERTIFICATION**

**of the**

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**It is hereby certified that the Authority Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Hackettstown Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 28th day of October, 2013.**

**It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.**

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(Secretary's signature)

Kathleen Block, Secretary/Treasurer  
P.O. Box 216  
Hackettstown, New Jersey 07840  
Phone: 908-852-8660  
Fax: 908-852-5728

## 2014 Authority Information

Please fill out the following information regarding this Authority:

Name of Authority: <b>TOWN OF HACKETTSTOWN PARKING AUTHORITY</b>		
Address: <b>P.O. BOX 216</b>		
City, State, Zip: <b>HACKETTSTOWN, NEW JERSEY 07840</b>		
Phone Number: <b>(908) 852-8660</b>	Fax: <b>(908)-852-5728</b>	
Preparer's Name: <b>VINCENT M. MONTANINO</b>		
Preparer's Address: <b>P.O. BOX 397</b>		
City, State, Zip: <b>MT. ARLINGTON, N. J. 07856</b>		
Preparer's #, <b>(973) 770-5491</b>	Fax: <b>(973)-770-5494</b>	
Preparer's Cell #:		

Chairman: <b>CLAUDIA CONWAY</b>		
Phone Number:	Fax:	
E-mail:		

Secretary/ Treasurer: <b>KATHLEEN BLOCK</b>		
Phone Number:	Fax:	
E-mail:		

Name of Auditor: <b>VINCENT M. MONTANINO</b>		
Name of Firm: <b>VM ASSOCIATES, INC.</b>		
Address: <b>P.O. BOX 397, 111 HOWARD BOULEVARD</b>		
City, State, Zip: <b>MT. ARLINGTON, NEW JERSEY 07834</b>		
Phone Number: <b>(973) 770-5491</b>	Fax: <b>(973) 770-5494</b>	
E-mail: <b>vm_associates@msn.com</b>		

Membership of Board of Commissioners (Full Name)

Title

<b>CLAUDIA CONWAY</b>	<b>CHAIRWOMAN</b>
<b>KEITH DETOMBEUR</b>	<b>MEMBER</b>
<b>CHRISTINE LABADIE</b>	<b>MEMBER</b>
<b>ARTHUR SHELDON</b>	<b>MEMBER</b>
<b>VACANT</b>	<b>MEMBER</b>

## Internet Web Site Information and Certification

Authority's Web Address	
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. NJSA 40A:5A-17.1 requires the following items as the minimum requirement for public disclosure.

- ☐ A description of the Authority's mission and responsibilities
- ☐ Commencing with 2013, the budgets of at least three consecutive fiscal years
- ☐ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☐ Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- ☐ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☐ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☐ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☐ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☐ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority

It is hereby certified by the Chairman of the Board, that the Authority's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

\_\_\_\_\_

Signature

\_\_\_\_\_

2014

# **HACKETTSTOWN PARKING AUTHORITY AUTHORITY BUDGET RESOLUTION**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

WHEREAS, the Annual Budget and Capital Budget for the Hackettstown Parking Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the governing body of the Hackettstown Parking Authority at its open public meeting of October 28, 2013; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$56,000, Total Appropriations including any Accumulated Deficit if any, of \$86,100, and Total Unrestricted Net Assets utilized of \$30,100; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$45,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees, and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hackettstown Parking Authority at an open public meeting held on October 28, 2013 that the Annual Budget, including Supplemental Schedules, and the Capital Budget/Program of the Hackettstown Parking Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hackettstown Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 2, 2013.

\_\_\_\_\_  
(Secretary's signature)

\_\_\_\_\_  
(date)

Member	Vote
CONWAY	Yes
DETOMBEUR	Yes
LABADIE	Absent
SHELDON	Yes

Member	Vote
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2014

# HACKETTSTOWN PARKING AUTHORITY

## AUTHORITY BUDGET

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

### BUDGET MESSAGE

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

*The Town of Hackettstown Parking Authority proposes a budget totaling \$86,100 for fiscal year 2014 compared to the \$96,000.00 budgeted for fiscal year 2013. The major decreases are in the cost of providing service portion of the budget and funding of the Renewal and Replacement Reserve.*

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.

*The proposed Annual Budget for fiscal year 2014 will have no impact on the customer charges. Revenues to support the Budget are derived from metered and permit parking at various lots and streets within the Town of Hackettstown. The use of Unrestricted Net Assets has decreased from \$40,000 in 2013 to \$30,100 in 2014.*

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

*The Town's economy has started to recover but will continue to have a major impact on the proposed Annual Budget as the Authority will continue using its Unrestricted Net Assets to balance this years Budget.*

4. Describe the reasons for utilizing Unrestricted Net Assets in the proposed Annual Budget, i.e., rate stabilization, debt service reduction, etc. to balance the budget.

*Unrestricted Net Assets are being used in the 2014 fiscal year budget to balance the budget.*

5. If the proposed Annual Budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S. 40A:5A-12, then an explanation as to the reasons for occurrence must be disclosed.

*The budget contains no accumulated deficit.*



2014

## AUTHORITY BUDGET

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## ANTICIPATED REVENUES

OPERATING REVENUES	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR'S ADOPTED BUDGET
SERVICE CHARGES	A-1	\$0	\$0
CONNECTION FEES	A-2	\$0	\$0
PARKING FEES	A-3	\$55,000	\$55,000
OTHER OPERATING REVENUES	A-4	\$0	\$0
<b>TOTAL OPERATING REVENUES</b>	<b>R-1</b>	<b>\$55,000</b>	<b>\$55,000</b>

NON-OPERATING REVENUES	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR'S ADOPTED BUDGET
OPERATING GRANTS & ENTITLEMENTS	A-5	\$0	\$0
LOCAL SUBSIDIES & DONATIONS	A-6	\$0	\$0
INTEREST ON INVESTMENTS AND DEPOSITS	A-7	\$1,000	\$1,000
OTHER NON-OPERATING REVENUES	A-8	\$0	\$0
<b>TOTAL NON-OPERATING REVENUES</b>	<b>R-2</b>	<b>\$1,000</b>	<b>\$1,000</b>

<b>TOTAL ANTICIPATED REVENUES (R-1 + R-2)</b>	<b>B-1</b>	<b>\$56,000</b>	<b>\$56,000</b>
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2014

## AUTHORITY BUDGET

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## BUDGETED APPROPRIATIONS

## OPERATING APPROPRIATIONS

ADMINISTRATION	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES		\$14,500	\$14,500
FRINGE BENEFITS		\$1,000	\$1,000
OTHER EXPENSES		\$11,650	\$11,550
<b>TOTAL ADMINISTRATION</b>	<b>E-1</b>	<b>\$27,150</b>	<b>\$27,050</b>

COST OF PROVIDING SERVICES	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR'S ADOPTED BUDGET
SALARY & WAGES		\$20,500	\$20,500
FRINGE BENEFITS		\$3,500	\$3,500
OTHER EXPENSES		\$19,950	\$24,950
<b>TOTAL COST OF PROVIDING SERVICE</b>	<b>E-2</b>	<b>\$43,950</b>	<b>\$48,950</b>

<b>TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION</b>	<b>D-1</b>	<b>\$0</b>	<b>\$0</b>
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<b>TOTAL OPERATING APPROPRIATIONS (E-1 + E-2 + D-1)</b>	<b>B-2</b>	<b>\$71,100</b>	<b>\$76,000</b>
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2014

## AUTHORITY BUDGET

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## BUDGETED APPROPRIATIONS

NON-OPERATING APPROPRIATIONS	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR'S ADOPTED BUDGET
TOTAL INTEREST PAYMENTS ON DEBT	D-2	\$0	\$0
OPERATIONS & MAINTENANCE RESERVE		\$0	\$0
RENEWAL & REPLACEMENT RESERVE(S)	C-1	\$15,000	\$20,000
OTHER RESERVES	C-2	\$0	\$0
<b>TOTAL NON-OPERATING APPROPRIATIONS</b>	<b>B-3</b>	<b>\$15,000</b>	<b>\$20,000</b>

ACCUMULATED DEFICIT	B-4	\$0	\$0
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TOTAL OPERATING & NON-OPERATING APPROPRIATIONS & ACCUMULATED DEFICIT (B-2+B-3+B-4)	B-5	\$86,100	\$96,000
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LESS UNRESTRICTED NET ASSETS UTILIZED TO BALANCE BUDGET	R-3	\$30,100	\$40,000
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NET TOTAL APPROPRIATIONS (B-5 - R-3)	B-6	\$56,000	\$56,000
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**ADOPTION CERTIFICATION**

**of the**

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Hackettstown Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 2nd day of December, 2013.

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(Secretary's signature)

Kathleen Block, Secretary/Treasurer  
P.O. Box 216  
Hackettstown, New Jersey 07840  
Phone: 908-852-8660  
Fax: 908-852-5728

2014

**HACKETTSTOWN PARKING AUTHORITY  
AUTHORITY  
ADOPTED BUDGET RESOLUTION**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

WHEREAS, the Annual Budget and Capital Budget/Program for the Hackettstown Parking Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the governing body of the Hackettstown Parking Authority at its open public meeting of December 2, 2013; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented reflects Total Revenues of \$56,000, Total Appropriations, including any Accumulated Deficit, if any, of \$86,100, and Total Unrestricted Net Assets of \$30,100; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$45,000 and Total Unrestricted Net Assets planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hackettstown Parking Authority at an open public meeting held on December 2, 2013 that the Annual Budget and Capital Budget/Program of the Hackettstown Parking Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

\_\_\_\_\_  
(Secretary's signature)

\_\_\_\_\_  
(date)

**Member    Vote**  
CONWAY  
DETOMBEUR  
LABADIE  
SHELDON

**Member    Vote**

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY  
CAPITAL  
BUDGET  
PROGRAM**

**Parking Operations**

**CERTIFICATION**

**of the**

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY CAPITAL BUDGET/PROGRAM**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Hackettstown Parking Authority, on the 28th day of October , 2013.

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(Secretary's signature)

Kathleen Block, Secretary/Treasurer  
P.O. Box 216  
Hackettstown, New Jersey 07840  
Phone: 908-852-8660  
Fax: 908-852-5728

2014

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY CAPITAL BUDGET**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**CAPITAL BUDGET/PROGRAM MESSAGE**

- 1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?**

*Yes*

- 2. Has each capital project/project financing been developed from a specific plan, or report and does it include full life cycle costs, and is it consistent with appropriate elements of Master Plans or other plans in the jurisdictions served by the authority?**

*Yes*

- 3. Has a long term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?**

*No*

- 4. Describe the projected impacts of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.**

*The Authority foresees no impact on parking rates for the proposed 2014 Budget.*

- 5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development/Redevelopment Plan.**

*None*

- 6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission- designated center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan?**

*None*



2014

## AUTHORITY CAPITAL BUDGET

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

## FUNDING SOURCES

PROJECTS	ESTIMATED TOTAL COST	UNRESTRICTED NET ASSETS	RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A	\$45,000	\$0	\$45,000	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0
C	\$0	\$0	\$0	\$0	\$0
D	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0
F	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0
O	\$0	\$0	\$0	\$0	\$0
P	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$0</b>

2014

## AUTHORITY CAPITAL PROGRAM

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## 5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

PROJECTS	ESTIMATED TOTAL COST	2015	2016	2017	2018	2019
A	\$0	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0	\$0
C	\$0	\$0	\$0	\$0	\$0	\$0
D	\$0	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0	\$0
F	\$0	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0	\$0
O	\$0	\$0	\$0	\$0	\$0	\$0
P	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

2014

## AUTHORITY CAPITAL PROGRAM

## HACKETTSTOWN PARKING AUTHORITY

FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014

## 5 YEAR CAPITAL PLAN FUNDING SOURCES

From Year 2015 to year 2019

PROJECTS	ESTIMATED TOTAL COST	UNRESTRICTED NET ASSETS	RENEWAL & REPLACEMENT RESERVE	DEBT AUTHORIZATION	OTHER SOURCES
A	\$0	\$0	\$0	\$0	\$0
B	\$0	\$0	\$0	\$0	\$0
C	\$0	\$0	\$0	\$0	\$0
D	\$0	\$0	\$0	\$0	\$0
E	\$0	\$0	\$0	\$0	\$0
F	\$0	\$0	\$0	\$0	\$0
G	\$0	\$0	\$0	\$0	\$0
H	\$0	\$0	\$0	\$0	\$0
I	\$0	\$0	\$0	\$0	\$0
J	\$0	\$0	\$0	\$0	\$0
K	\$0	\$0	\$0	\$0	\$0
L	\$0	\$0	\$0	\$0	\$0
M	\$0	\$0	\$0	\$0	\$0
N	\$0	\$0	\$0	\$0	\$0
O	\$0	\$0	\$0	\$0	\$0
P	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**2014**

**HACKETTSTOWN PARKING AUTHORITY**

**AUTHORITY  
SUPPLEMENTAL  
SCHEDULES**

**Parking Operations**

**DIVISION OF LOCAL GOVERNMENT SERVICES**

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**OPERATING REVENUES**

SERVICE CHARGES	CROSS REF.	NO. UNITS	2014 PROPOSED ANNUAL COLLECTION	NO. UNITS	2013 CURRENT YEAR'S ADOPTED BUDGET
RESIDENTIAL		0	\$0	0	\$0
BUSINESS/COMMERCIAL		0	\$0	0	\$0
INDUSTRIAL		0	\$0	0	\$0
INTERGOVERNMENTAL		0	\$0	0	\$0
OTHER		0	\$0	0	\$0
<b>TOTAL SERVICE CHARGES</b>	<b>A-1</b>		<b>\$0</b>		<b>\$0</b>

CONNECTION FEES	CROSS REF.	NO. UNITS	2014 PROPOSED ANNUAL COLLECTION	NO. UNITS	2013 CURRENT YEAR'S ADOPTED BUDGET
RESIDENTIAL		0	\$0	0	\$0
BUSINESS/COMMERCIAL		0	\$0	0	\$0
INDUSTRIAL		0	\$0	0	\$0
INTERGOVERNMENTAL		0	\$0	0	\$0
OTHER		0	\$0	0	\$0
<b>TOTAL CONNECTION FEES</b>	<b>A-2</b>		<b>\$0</b>		<b>\$0</b>

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**OPERATING REVENUES**

PARKING FEES	CROSS REF.	NO. UNITS	2014 PROPOSED ANNUAL COLLECTION	NO. UNITS	2013 CURRENT YEAR'S ADOPTED BUDGET
METERS		0	\$40,000	0	\$40,000
PERMITS		0	\$3,000	0	\$3,000
FINES/PENALTIES		0	\$9,000	0	\$9,000
OTHER		0	\$3,000	0	\$3,000
<b>TOTAL PARKING FEES</b>	<b>A-3</b>		<b>\$55,000</b>		<b>\$55,000</b>

OTHER OPERATING REVENUES (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED ANNUAL COLLECTION		2013 CURRENT YEAR'S ADOPTED BUDGET
<b>TOTAL OTHER REVENUES</b>	<b>A-4</b>	<b>\$0</b>		<b>\$0</b>

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**NON-OPERATING REVENUES**

GRANTS & ENTITLEMENTS (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
<b>TOTAL GRANTS &amp; ENTITLEMENTS</b>	<b>A-5</b>	<b>\$0</b>		<b>\$0</b>

LOCAL SUBSIDIES & DONATIONS (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
<b>TOTAL SUBSIDIES &amp; DONATIONS</b>	<b>A-6</b>	<b>\$0</b>		<b>\$0</b>

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**NON-OPERATING REVENUES**

INTEREST ON INVESTMENTS & DEPOSITS	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
INVESTMENTS		\$1,000		\$1,000
SECURITY DEPOSITS		\$0		\$0
PENALTIES		\$0		\$0
OTHER INVESTMENTS		\$0		\$0
TOTAL INTEREST ON INVESTMENTS & DEPOSITS	A-7	\$1,000		\$1,000

OTHER NON-OPERATING REVENUES (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
TOTAL OTHER REVENUES	A-8	\$0		\$0



2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**NON-OPERATING APPROPRIATIONS**

RENEWAL & REPLACEMENT RESERVE(S) (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
PARKING FACILITIES IMPROVEMENTS		\$15,000		\$20,000
		\$0		\$0
		\$0		\$0
		\$0		\$0
		\$0		\$0
		\$0		\$0
TOTAL RENEWAL & REPLACEMENT RESERVE(S)	C-1	\$15,000		\$20,000

OTHER RESERVES (LIST IN DETAIL)	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
		\$0		\$0
		\$0		\$0
		\$0		\$0
		\$0		\$0
		\$0		\$0
		\$0		\$0
TOTAL OTHER RESERVES	C-2	\$0		\$0

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**BUDGETED DEBT SERVICE REQUIREMENTS**

PRINCIPAL PAYMENTS	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	P-1	\$0		\$0
AUTHORITY BONDS	P-2	\$0		\$0
CAPITAL LEASES	P-3	\$0		\$0
INTERGOVERNMENTAL LOANS	P-4	\$0		\$0
OTHER OBLIGATIONS	P-5	\$0		\$0
TOTAL PRINCIPAL PAYMENTS	D-1	\$0		\$0

INTEREST PAYMENTS	CROSS REF.	2014 PROPOSED BUDGET		2013 CURRENT YEAR'S ADOPTED BUDGET
AUTHORITY NOTES	I-1	\$0		\$0
AUTHORITY BONDS	I-2	\$0		\$0
CAPITAL LEASES	I-3	\$0		\$0
INTERGOVERNMENTAL LOANS	I-4	\$0		\$0
OTHER OBLIGATIONS	I-5	\$0		\$0
TOTAL INTEREST PAYMENTS	D-2	\$0		\$0

2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**5 YEAR DEBT SERVICE SCHEDULE**

**PRINCIPAL PAYMENTS**

	2014	2015	2016	2017	2018
AUTHORITY NOTES					
					\$0
					\$0
					\$0
TOTAL (P-1)	\$0	\$0	\$0	\$0	\$0

AUTHORITY BONDS					
					\$0
					\$0
					\$0
					\$0
TOTAL (P-2)	\$0	\$0	\$0	\$0	\$0

AUTH. CAPITAL LEASES					
					\$0
					\$0
					\$0
TOTAL (P-3)	\$0	\$0	\$0	\$0	\$0

AUTH.INTERGOVERN. LOANS					
					\$0
					\$0
					\$0
TOTAL (P-4)	\$0	\$0	\$0	\$0	\$0

AUTH. OTHER OBLIGATIONS					
					\$0
					\$0
					\$0
TOTAL (P-5)	\$0	\$0	\$0	\$0	\$0

TOTAL PRINCIPAL DEBT PAYMENTS (SS-6)	\$0	\$0	\$0	\$0	\$0
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2014

**AUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES**

**HACKETTSTOWN PARKING AUTHORITY**

**FISCAL YEAR: from JANUARY 1, 2014 to DECEMBER 31, 2014**

**5 YEAR DEBT SERVICE SCHEDULE**

**INTEREST PAYMENTS**

	2014	2015	2016	2017	2018
AUTHORITY NOTES					
					\$0
					\$0
					\$0
TOTAL (I-1)	\$0	\$0	\$0	\$0	\$0

AUTHORITY BONDS					
					\$0
					\$0
					\$0
					\$0
TOTAL (I-2)	\$0	\$0	\$0	\$0	\$0

AUTH. CAPITAL LEASES					
					\$0
					\$0
					\$0
TOTAL (I-3)	\$0	\$0	\$0	\$0	\$0

AUTH.INTERGOVERN. LOANS					
					\$0
					\$0
					\$0
TOTAL (I-4)	\$0	\$0	\$0	\$0	\$0

AUTH. OTHER OBLIGATIONS					
					\$0
					\$0
					\$0
TOTAL (I-5)	\$0	\$0	\$0	\$0	\$0

TOTAL INTEREST DEBT PAYMENTS (SS-6)	\$0	\$0	\$0	\$0	\$0
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## HACKETTSTOWN PARKING AUTHORITY

PARKINGAUTHORITY BUDGET  
SUPPLEMENTAL SCHEDULES

## (OPERATION)

FISCAL YEAR: FROM JANUARY 1, 2014 TO DECEMBER 31, 2014

(1)	PY UNRESTRICTED NET ASSETS	PY AUDIT	*	\$197,811	*
<b>ADJUSTMENTS DURING CURRENT YEAR</b>					
	(a) EST. NET INCOME OR (LOSS) ON CURRENT YEAR'S RESULTS OF OPERATIONS		*	7,000	*
	(Include unbudgeted use of unrestricted net assets)				
	(b) ADJUSTMENTS: OTHER (Attach list):		*	\$0	*
(2)	<b>SUBTOTAL - ADJUSTMENTS</b>	<b>(ADD AMOUNTS ON LINES a-b)</b>	*	<u>7,000</u>	*
<b>CURRENT YEAR ESTIMATED CHANGES IN RESTRICTIONS</b>					
	(attach documentation)				
	(c) DEBT SERVICE		*	*	
	(d) MAINTENANCE RESERVE		*	*	
	(e) OPERATING REQUIREMENT		*	*	
	(f) OTHER LEGAL RESERVATIONS		*	*	
(3)	<b>SUB-TOTAL - RESTRICTIONS</b>	<b>(ADD AMOUNTS ON LINES c-f)</b>	*	<u>-</u>	*
<b>DESIGNATIONS (attach documentation)</b>					
	(g) NON-OPERATING IMPROVEMENTS & REPAIRS (CB-4&5)		*	*	
	(h) CONTRIBUTION TO RATE STABILIZATION PLAN (#)		*	*	
	(i) OTHER BOARD DESIGNATION		*	*	
	(j) ADJUSTMENTS /OTHER (Attach list):	*	*	*	
(4)	<b>SUBTOTAL - DESIGNATIONS</b>	<b>(ADD AMOUNTS ON LINES g-i)</b>	*	<u></u>	*
(5)	<b>TOTAL ESTIMATED CHANGES TO NET ASSETS (ADD LINES 2, 3, and 4)</b>		*	<u>\$ 7,000</u>	*
(6)	<b>NET ASSETS AVAILABLE FOR USE IN PROPOSED BUDGET</b>		*	<u>204,811</u>	*
	(SUBTRACT LINE 5 FROM LINE 1)				
<b>PROPOSED USE OF AVAILABLE NET ASSETS</b>					
(7)	AS REVENUE IN ANNUAL BUDGET (PAGE 6, LINE R-3)		*	30,100	*
(8)	FOR CURRENT YEAR CAPITAL BUDGET (PAGE CB-3)		*		*
(9)	<b>SUBTOTAL - NET ASSET USE</b>	<b>(ADD AMOUNTS ON LINES 7-8)</b>	*	<u>30,100</u>	*
(10)	<b>MAXIMUM ALLOWABLE FOR APPROPRIATION TO MUNICIPALITY/COUNTY</b>				
	(Budget Item B-2 times 5%)	<u>\$3,555</u>			
(11)	<b>AS APPROPRIATED TO MUNICIPALITY/COUNTY (PAGE 6)</b>		*	<u>-</u>	*
(12)	<b>TOTAL UNRESTRICTED/UNDESIGNATED NET ASSETS</b>		*	<u>\$174,711</u>	*
	(SUBTRACT LINES 9 AND 11 FROM LINE 6)				

CERTIFIED BY: DATE: 10/29/13

(# Explain in detail in the Budget Message

12/27 Approved

**TOWN OF HACKETTSTOWN PARKING AUTHORITY  
BUDGET SUMMARY FOR THE LAST EIGHT YEARS**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Proposed</u> <u>2014</u>
CATEGORY									
Employee Benefits:									
PERS	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 500.00
Social Security	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Unemployment	250.00	250.00	250.00	250.00	250.00	250.00	6,250.00	1,000.00	1,000.00
Administrative Expenses:									
Personnel Services	11,500.00	11,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00
Audit	2,800.00	3,000.00	3,300.00	3,600.00	3,800.00	3,900.00	4,000.00	4,100.00	4,200.00
Office Supplies & Administrative	5,850.00	5,850.00	5,850.00	5,650.00	5,450.00	5,450.00	5,450.00	5,450.00	5,450.00
Convention Expenses	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00
Annual Meeting	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	1,000.00	1,000.00
Operations & Maintenance:									
Personnel Services	17,000.00	17,000.00	24,500.00	24,500.00	24,500.00	24,500.00	20,500.00	20,500.00	20,500.00
Insurance	250.00	250.00	250.00	500.00	500.00	500.00	500.00	500.00	500.00
Uniforms	800.00	800.00	800.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Meter Repairs	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,650.00	3,500.00	3,500.00
Sign Maintenance	4,000.00	4,000.00	5,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00
Lot Maintenance				950.00	950.00	950.00	950.00	2,250.00	2,250.00
Snow Removal								5,800.00	5,800.00
Public Events							10,000.00	10,000.00	10,000.00
Contingencies	500.00	500.00	500.00	500.00	500.00	400.00	400.00	400.00	400.00
Training and Education	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Renewal and Replacement Reserve	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	<sup>15</sup> 10,000.00
	\$ 59,500.00	\$ 60,200.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 82,000.00	\$ 96,000.00	\$ 86,100.00

**TOWN OF HACKETTSTOWN PARKING AUTHORITY**  
**BUDGET SUMMARY FOR THE LAST EIGHT YEARS**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Proposed</u> <u>2014</u>
CATEGORY									
Employee Benefits:									
PERS	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 500.00
Social Security	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Unemployment	250.00	250.00	250.00	250.00	250.00	250.00	6,250.00	1,000.00	1,000.00
Administrative Expenses:									
Personnel Services	11,500.00	11,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00
Audit	2,800.00	3,000.00	3,300.00	3,600.00	3,800.00	3,900.00	4,000.00	4,100.00	4,200.00
Office Supplies & Administrative	5,850.00	5,850.00	5,850.00	5,650.00	5,450.00	5,450.00	5,450.00	5,450.00	5,450.00
Convention Expenses	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00
Annual Meeting	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	1,000.00	1,000.00
Operations & Maintenance:									
Personnel Services	17,000.00	17,000.00	24,500.00	24,500.00	24,500.00	24,500.00	20,500.00	20,500.00	20,500.00
Insurance	250.00	250.00	250.00	500.00	500.00	500.00	500.00	500.00	500.00
Uniforms	800.00	800.00	800.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Meter Repairs	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,650.00	3,500.00	3,500.00
Sign Maintenance	4,000.00	4,000.00	5,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00
Lot Maintenance				950.00	950.00	950.00	950.00	2,250.00	2,250.00
Snow Removal								5,800.00	5,800.00
Public Events							10,000.00	10,000.00	10,000.00
Contingencies	500.00	500.00	500.00	500.00	500.00	400.00	400.00	400.00	400.00
Training and Education	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Renewal and Replacement Reserve	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	10,000.00
	\$ 59,500.00	\$ 60,200.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 82,000.00	\$ 96,000.00	\$ 86,100.00

**TOWN OF HACKETTSTOWN PARKING AUTHORITY**  
**BUDGET SUMMARY FOR THE LAST EIGHT YEARS**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Proposed</u> <u>2014</u>
CATEGORY									
Employee Benefits:									
PERS	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 500.00
Social Security	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Unemployment	250.00	250.00	250.00	250.00	250.00	250.00	6,250.00	1,000.00	1,000.00
Administrative Expenses:									
Personnel Services	11,500.00	11,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00
Audit	2,800.00	3,000.00	3,300.00	3,600.00	3,800.00	3,900.00	4,000.00	4,100.00	4,200.00
Office Supplies & Administrative	5,850.00	5,850.00	5,850.00	5,650.00	5,450.00	5,450.00	5,450.00	5,450.00	5,450.00
Convention Expenses	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00
Annual Meeting	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	1,000.00	1,000.00
Operations & Maintenance:									
Personnel Services	17,000.00	17,000.00	24,500.00	24,500.00	24,500.00	24,500.00	20,500.00	20,500.00	20,500.00
Insurance	250.00	250.00	250.00	500.00	500.00	500.00	500.00	500.00	500.00
Uniforms	800.00	800.00	800.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Meter Repairs	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,650.00	3,500.00	3,500.00
Sign Maintenance	4,000.00	4,000.00	5,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00
Lot Maintenance				950.00	950.00	950.00	950.00	2,250.00	2,250.00
Snow Removal								5,800.00	5,800.00
Public Events							10,000.00	10,000.00	10,000.00
Contingencies	500.00	500.00	500.00	500.00	500.00	400.00	400.00	400.00	400.00
Training and Education	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Renewal and Replacement Reserve	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	10,000.00
	\$ 59,500.00	\$ 60,200.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 82,000.00	\$ 96,000.00	\$ 86,100.00



**Town of Hackettstown Parking Authority  
Cash Receipts/Disbursements  
2013**

Prepared by: DS  
Date: 10/10/13  
Reviewed by: \_\_\_\_\_

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Adj.	Totals
Receipts:														
Streets/Meters	2,133.89	3,649.21	3,202.55	3,429.83	3,729.52	3,955.88	3,633.78	3,984.72	3,234.82					\$ 30,954.20
Lot 1														-
Lot 2		443.50	418.40	379.46	385.95	402.56	379.85	392.20	337.25					3,139.17
Lot 3														-
Miscellaneous	48,659.29	6.00	6.00	6.00	6.00	6.00	6.00	6.00	133.75					48,835.04
Rent	1,200.00	750.00	300.00	300.00	200.00	200.00	100.00	100.00	25.70					2,550.00
Fines	253.20	226.44	289.15	242.55	158.25	83.58	129.96	26.00	52.70					1,471.83
Overtime (Permit)	25.00	225.00	400.00		25.00	25.00	25.00	25.00	25.00					775.00
Interest	2.10	6.37	6.95	6.65	7.02	6.86	6.88	6.77	6.58					55.98
Adj														Misc. Rev.
	\$52,273.48	\$ 5,306.52	\$ 4,333.05	\$ 4,364.49	\$ 4,311.74	\$ 4,679.88	\$ 4,181.27	\$ 4,540.69	\$ 3,790.10	\$ -	\$ -	\$ -	\$ -	\$ 87,781.22
														\$ 87,781.22
														Crosscheck
														\$ 87,781.22
Expenses:														
Accounts Pay.	398.75					4,000.00								\$ 4,396.75
Convention														\$ -
Salaries	2,669.79	1,823.94	1,801.30	1,898.07	1,878.01	1,757.19	1,781.03	2,529.71	1,712.98					\$ 17,852.02
Utilities		69.09	67.83	61.06	61.20	60.83		128.45	66.92					\$ 515.38
Meter Repairs		215.65		245.85	46.77				12.55					\$ 520.82
Audit														\$ -
Office Supplies	135.67		9.20			9.20	127.75	71.37						\$ 353.19
With & SS Tax														\$ -
N.J. Unemployment.								12.80						\$ 12.80
P.E.R.S./D.C.R.P.	279.76	198.24	188.91	198.07	199.27	185.49	187.28	267.16	184.38					\$ 1,888.56
Insurance						250.00								\$ 250.00
Uniforms														\$ -
Sign Maint.							7.32							\$ 7.32
Contingencies														\$ -
Repairs to lots				34.00				2,112.60	8.98					\$ 2,155.58
Parking Lot Rent	300.00	300.00	300.00	300.00	300.00	300.00		600.00	300.00					\$ 2,700.00
Miscellaneous	676.96	3,848.92	1,006.00	921.88	862.91	4,359.50	6.00	59.50	6.00					\$ 11,747.67
Donation-H-town BID														\$ -
Federal Quarterly				1,532.43		1,307.04			1,472.87					\$ 4,312.34
N.J. State 927 tax				183.69		160.25			176.71					\$ 520.65
Adj														\$ -
	4,458.93	6,455.84	3,373.24	5,375.05	3,348.16	12,388.50	2,102.06	5,788.91	3,941.39	-	-	-	-	\$ 47,233.08
														\$ 47,233.08
Miscellaneous:														
Newspaper Adv.	86.96													86.96
Dues														-
Misc				294.00										294.00
Bond Insurance	250.00													250.00
Lawyer Fees				567.88	630.57									1,218.45
GIT Tax														-
Repair/Maint. Office					4.99	305.50		53.50						353.41
Safe Deposit Box		42.92		159.00	159.00	48.00								212.50
PO Box					62.35									48.00
Audit Synopsis														62.35
Employee Gift Cards		3,800.00	1,000.00			6.00	6.00	6.00	6.00					54.00
Reimbursements		6.00	6.00	6.00	6.00									
Returned ck/bank fees														
	342.96	3848.92	1006.00	887.88	862.91	359.50	6.00	59.50	6.00	0.00	0.00	0.00	0.00	7,379.67

**TOWN OF HACKETTSTOWN PARKING AUTHORITY**  
**BUDGET SUMMARY FOR THE LAST EIGHT YEARS**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Proposed</u> <u>2014</u>
CATEGORY									
Employee Benefits:									
PERS	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 500.00
Social Security	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Unemployment	250.00	250.00	250.00	250.00	250.00	250.00	6,250.00	1,000.00	1,000.00
Administrative Expenses:									
Personnel Services	11,500.00	11,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00	14,500.00
Audit	2,800.00	3,000.00	3,300.00	3,600.00	3,800.00	3,900.00	4,000.00	4,100.00	4,200.00
Office Supplies & Administrative	5,850.00	5,850.00	5,850.00	5,650.00	5,450.00	5,450.00	5,450.00	5,450.00	5,450.00
Convention Expenses	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00
Annual Meeting	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	1,000.00	1,000.00
Operations & Maintenance:									
Personnel Services	17,000.00	17,000.00	24,500.00	24,500.00	24,500.00	24,500.00	20,500.00	20,500.00	20,500.00
Insurance	250.00	250.00	250.00	500.00	500.00	500.00	500.00	500.00	500.00
Uniforms	800.00	800.00	800.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Meter Repairs	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,250.00	2,650.00	3,500.00	3,500.00
Sign Maintenance	4,000.00	4,000.00	5,000.00	3,000.00	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00
Lot Maintenance				950.00	950.00	950.00	950.00	2,250.00	2,250.00
Snow Removal								5,800.00	5,800.00
Public Events							10,000.00	10,000.00	5,000.00
Contingencies	500.00	500.00	500.00	500.00	500.00	400.00	400.00	400.00	400.00
Training and Education	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
Renewal and Replacement Reserve	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	15,000.00
	\$ 59,500.00	\$ 60,200.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 82,000.00	\$ 96,000.00	\$ 86,100.00

# DATA SHEET FOR AUTHORITY ANNUAL BUDGET & CAPITAL BUDGET

Data Sheet - Page 1  
Parking Operations

## GENERAL INFORMATION

AUTHORITY NAME:	HACKETTSTOWN PARKING AUTHORITY
OPERATION:	PARKING
PROPOSED BUDGET YEAR:	2014
FISCAL YEAR - FROM:	JANUARY 1, 2014
TO:	DECEMBER 31, 2014
ADOPTED AT MEETING OF:	DECEMBER 2, 2013
APPROVED AT MEETING OF:	OCTOBER 28, 2013
SIGNING OFFICIAL:	KATHLEEN BLOCK
TITLE:	SECRETARY/TREASURER

## VOTING INFORMATION

FOR APPROVAL		FOR ADOPTION	
NAME	VOTE	NAME	VOTE
CONWAY	YES	CONWAY	
DETOMBEUR	YES	DETOMBEUR	
LABADIE	ABSENT	LABADIE	
SHELDON	YES	SHELDON	

## PREPARER

NAME:	VINCENT M. MONTANINO	
TITLE:	AUDITOR	
ADDRESS:	P.O. BOX 397	P.O. BOX 216
CITY:	MT. ARLINGTON	HACKETTSTOWN
STATE / ZIP:	NEW JERSEY 07856	NEW JERSEY 07840
PHONE:	973-770-5491	908-852-8660
FAX:	973-770-5494	908-852-5728

## OPERATING APPROPRIATIONS (REFERENCE PAGE 5)

ADMINISTRATION	2014		2013
	\$		\$
SALARY & WAGES	\$14,500		\$14,500
FRINGE BENEFITS	\$1,000		\$1,000
OTHER EXPENSES	\$11,650		\$11,550
COST OF PROVIDING SERVICE	2014		2013
	\$		\$
SALARY & WAGES	\$20,500		\$20,500
FRINGE BENEFITS	\$3,500		\$3,500
OTHER EXPENSES	\$19,950		\$24,950

NON-OPERATING APPROPRIATIONS (REFERENCE PAGE 6)

NON-OPERATING APPROPRIATIONS	2014 \$		2013 \$
OPERATIONS & MAINTENANCE RESERVE	\$0		\$0
RENEWAL & REPLACEMENT RESERVE(S)	15,000.00		\$20,000
OTHER RESERVES	\$0		\$0
ACCUMULATED DEFICIT	\$0		\$0
UNRESERVED RET. EARNINGS (R-3)			\$40,000

OPERATING REVENUES (REFERENCE PAGE SS-1)

SERVICE FEES	2014		2013	
	UNITS	\$	UNITS	\$
RESIDENTIAL				
BUSINESS/COMMERCIAL				
INDUSTRIAL				
INTERGOVERNMENTAL				
OTHER				
CONNECTION FEES	2014		2013	
	UNITS	\$	UNITS	\$
RESIDENTIAL				
BUSINESS/COMMERCIAL				
INDUSTRIAL				
INTERGOVERNMENTAL				
OTHER				

OPERATING REVENUES (REFERENCE PAGE SS-2)

[illegible]

**NON-OPERATING REVENUES (REFERENCE PAGE SS-3)**

[illegible]

**NON-OPERATING REVENUES (REFERENCE PAGE SS-4)**

[illegible]

NON-OPERATING APPROPRIATIONS (REFERENCE PAGE SS-5)

RENEWAL & REPLACEMENT RESERVES	2014 \$		2013 \$
PARKING FACILITIES IMPROVEMENTS	15,000.00		\$20,000
OTHER RESERVES	2014 \$		2013 \$

BUDGETED DEBT SERVICE REQUIREMENTS (REFERENCE PAGE SS-6)

PRINCIPAL PAYMENTS	2014 \$		2013 \$
AUTHORITY NOTES			\$0
AUTHORITY BONDS			\$0
CAPITAL LEASES			\$0
INTERGOVERNMENTAL LOANS			\$0
OTHER OBLIGATIONS			\$0
INTEREST PAYMENTS	2014 \$		2013 \$
AUTHORITY NOTES			\$0
AUTHORITY BONDS			\$0
CAPITAL LEASES			\$0
INTERGOVERNMENTAL LOANS			\$0
OTHER OBLIGATIONS			\$0

5 YEAR PRINCIPAL PAYMENTS (REFERENCE PAGE SS-7)

PRINCIPAL PAYMENTS	2014	2015	2016	2017	2018
BONDS					
					\$0
					\$0
					\$0
					\$0
NOTES					
					\$0
					\$0
					\$0
CAPITAL LEASES					
					\$0
					\$0
					\$0
INTERGOVERN. LOANS					
					\$0
					\$0
					\$0
OTHER OBLIGATIONS					
					\$0
					\$0
					\$0

5 YEAR INTEREST PAYMENTS (REFERENCE PAGE SS-8)

INTEREST PAYMENTS	2014	2015	2016	2017	2018
BONDS					
					\$0
					\$0
					\$0
					\$0
NOTES					
					\$0
					\$0
					\$0
CAPITAL LEASES					
					\$0
					\$0
					\$0
INTERGOVERN. LOANS					
					\$0
					\$0
					\$0
OTHER BONDS/NOTES					
					\$0
					\$0
					\$0

UNRESERVED RETAINED EARNINGS ANALYSIS (REFERENCE PAGE SS-9)

LINE REFERENCE	CATEGORY	\$
(a)	DEBT SERVICE	\$0
(b)	RENEWAL & REPLACEMENT	\$25,734
(c)	CONTRACTURAL OBLIGATIONS	\$0
(d)	OPERATING REQUIREMENT	\$0
(e)	PLANT IMPROVEMENTS	\$0
(f)	FUTURE CAPITAL IMPROVEMENTS	\$0
(g)	SUCCEEDING YEAR BUDGET	\$0
(h)	OTHER LEGAL RESERVATIONS	\$0
(1)	UNRESTRICTED NET ASSETS (Previous Audit)	\$197,811
(2)	ACCUMULATED DEPRECIATION (Previous Audit)	\$0
(3)	ACCUMULATED AMORTIZATION (Previous Audit)	\$0
(4)	RESULTS OF OPERATION OF CURRENT BUDGET (Est.)	\$7,000
(5a)	ADJUSTMENTS	\$0
(5b)	OTHER	\$0
(5c)	OTHER	\$0
(7)	TOTAL PRINCIPAL DEBT PAYMENTS (Thru Prior Year)	\$0
(8)	CAPITAL ASSETS NOT FULLY DEPRECIATED (Thru Prior Year)	\$0
(9)	CONTRIBUTED CAPITAL - ACCUMULATED DEPRECIATION	\$0
(10a)	ADJUSTMENTS/OTHER	\$0
(10b)	ADJUSTMENTS/OTHER	\$0
(10c)	ADJUSTMENTS/OTHER	\$0

PROPOSED YEAR'S CAPITAL PLAN FUNDING SOURCES (REFERENCE PAGE CB-3)

PROJECTS	ESTIMATED TOTAL COST	UNRESERVED RETAINED EARNINGS	RENEWAL & REPL'MT RESERVE	DEBT AUTHOR.	OTHER SOURCES
A	\$45,000		\$45,000		
B	\$0				
C	\$0				
D	\$0				
E	\$0				
F	\$0				
G	\$0				
H	\$0				
I	\$0				
J	\$0				
K	\$0				
L	\$0				
M	\$0				
N	\$0				
O	\$0				
P	\$0				



5 YEAR CAPITAL PLAN (REFERENCE PAGE CB-4)

PROJECTS	2015	2016	2017	2018	2019
A					\$0
B					\$0
C					\$0
D					\$0
E					\$0
F					\$0
G					\$0
H					\$0
I					\$0
J					\$0
K					\$0
L					\$0
M					\$0
N					\$0
O					\$0
P					\$0

5 YEAR CAPITAL PLAN FUNDING SOURCES (REFERENCE PAGE CB-5)

PROJECTS	ESTIMATED TOTAL COST	UNRESERVED RETAINED EARNINGS	RENEWAL & REPL'MT RESERVE	DEBT AUTHOR.	OTHER SOURCES
A	\$0				
B	\$0				
C	\$0				
D	\$0				
E	\$0				
F	\$0				
G	\$0				
H	\$0				
I	\$0				
J	\$0				
K	\$0				
L	\$0				
M	\$0				
N	\$0				
O	\$0				
P	\$0				

BUDGET MESSAGE RESPONSES (REFERENCE PAGE 3)

<p>1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.  <i>The Town of Hackettstown Parking Authority proposes a budget totaling \$86,100 for fiscal year 2014 compared to the \$96,000.00 budgeted for fiscal year 2013. The major decreases are in the cost of providing service portion of the budget and funding of the Renewal and Replacement Reserve.</i></p>
<p>2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.  <i>The proposed Annual Budget for fiscal year 2014 will have no impact on the customer charges. Revenues to support the Budget are derived from metered and permit parking at various lots and streets within the Town of Hackettstown. The use of Unrestricted Net Assets has decreased from \$40,000 in 2013 to \$30,100 in 2014.</i></p>
<p>3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.  <i>The Town's economy has started to recover but will continue to have a major impact on the proposed Annual Budget as the Authority will continue using its Unrestricted Net Assets to balance this years Budget.</i></p>
<p>4. Describe the reasons for utilizing Unrestricted Net Assets in the proposed Annual Budget, i.e., rate stabilization, debt service reduction, etc. to balance the budget.  <i>Unrestricted Net Assets are being used in the 2014 fiscal year budget to balance the budget.</i></p>
<p>5. If the proposed Annual Budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S. 40A:5A-12, then an explanation as to the reasons for occurrence must be disclosed.  <i>The budget contains no accumulated deficit.</i></p>

## CAPITAL BUDGET MESSAGE RESPONSES (REFERENCE PAGE CB-2)

1. Has the capital plan and budget been prepared in consultation with, or reviewed by, the local and county planning boards, governing body(ies) or other affected governmental entities of the jurisdiction(s) served by the Authority?	Yes
2. Has the capital project/purchase been developed from a specific plan, or report and have the full life cycle costs of each project/purchase been calculated?	Yes
3. Has the Authority prepared a long term (10-20 years) infrastructure needs assessment?	No
4. Are any of the projects/purchases being undertaken in a community which has a State Plan designated center? If so, please describe the relationship of the project to the center goals and objectives.	The Authority foresees no impact on parking rates for the proposed 2014 Budget.
5. Describe the impacts on the Service Fee and/or user charges if the proposed capital expenditures are undertaken. Indicate impact on current and future year's rates.	None None

## REASONS IF NOT ADOPTING A CAPITAL BUDGET (REFERENCE PAGE CB-1a)

[illegible]