

# **Hackettstown Parking Authority**

## **Meeting Minutes**

**March 6, 2017**

### **Open Meeting**

The motion was made at 6PM by Claudia Conway to open the meeting. The following board members were present; Keith DeTombeur, Claudia Conway, Bill Kuster, and Kathleen Block, Treasurer/Secretary. Walt Haviar (meter man) was also present. Christine LaBadie and Art Sheldon were absent.

Claudia read the Public Meetings Act/Statement of Compliance.

The board saluted the flag.

Acknowledgement of Public and/or Guest

### **Walt's Report:**

Walt updated the board that DPW installed the pole in Lot 3 needed for a permit sign. Walt will be ordering a new sign since the old sign is battered.

Walt brought up there are two areas in Lot 1 that needs "no parking" stenciling and lines. The board agreed Walt can do this.

Walt asked the board if the Parking Authority would purchase a large sub for individuals volunteering for the St. Patrick's Day parade. The board will discuss.

### **Approval of Minutes**

Bill made a motion to approve the February 6, 2017 Meeting Minutes. Keith seconded. All were in favor.

### **Approval of Treasurer Report**

The board reviewed the February 2017 Treasurer Report. Keith made a motion to approve. Bill seconded. All were in favor.

### **Old Business**

The board was updated that the pod in Lot 1 was removed.

Kathy let the board know that the temporary employee they would like to hire has not yet come in to fill out the paperwork. Keith said he will bring him in to fill it out.

The owners of the trailers in Lot 1 were notified of the Town's ordinance on trailers and trucks not allowed in the municipal lots. The one owner removed all of his trailers and truck. However, Kathy will contact the other owner whose permit is expired and has not yet removed his trailer.

### **Executive Session**

Keith made a motion for Executive Session at 6:11PM. The board moved back to regular session at 6:18PM.

Claudia made a motion to adjourn the meeting at 6:19PM. Keith seconded. All were in Favor.

The next HPA Board meeting will be April 3, 2017.

Respectfully Submitted,

Kathleen Block  
Secretary/Treasurer