

Hackettstown Parking Authority

Meeting Minutes

March 5, 2018

Open Meeting

The motion was made at 5:03 PM by Bill Kuster to open the meeting. The following board members were present; Peter Paftinos, Leonard Kunz, Warren Wilson, Bill Kuster and Kathy Block, Treasurer/Secretary. Christine LaBadie was absent.

The board saluted the flag.

Bill read the Public Meetings Act/Statement of Compliance.

Approval of Minutes

Warren made a motion to approve the February 5, 2018 Meeting Minutes. Peter seconded. Leonard was in favor. Bill abstained.

Approval of Treasurer Report

The board reviewed the February 2018 Treasurer Report. Bill noted Lot 2 collections were low again this month. Leonard made a motion to approve. Peter seconded. All were in favor.

Correspondence

The Authority received an invitation for the N.J. Parking Institute Luncheon on March 29th, 2018. All agreed if any board member would like to attend, the Authority would pay the \$35 cost per person.

The board received a letter from the New Jersey Highlands Coalition requesting free parking in the municipal lots for participants in their 2nd Annual Hopped Up Highlands Pub Crawl on April 21, 2018. The board agreed the free parking permits should reflect there is NO free parking on Main St. and that any participants using the permit for Main St. will be ticketed. Warren made a motion for free parking in all municipal lots on April 21st for the participants. Leonard seconded. All were in favor.

The board agreed on February 12th to make the St. Patrick's Day Parade donation of \$1,750.

The board reviewed the BID letter's request for another donation of \$1,750 for the Hometown Holiday. All agreed this donation can be discussed closer to the date it is needed. The board discussed the request for free parking in all lots for the 2018 Marquee events. Peter made a motion to approve the free parking for the event dates requested. Lenny seconded. All were in favor.

New Business

The board discussed ticket reports and reviews for the meter men. Reviews will be done this month with the Chairman, Kathy and another board member.

The board discussed 2018 projects. Concrete Aprons will be needed for Lot 1. Bill will discuss with Scott and get estimate. The board reviewed an estimate for a sign replacement for Lot 3 due to graffiti damage. The board discussed blue and white sign replacements for all lots. Bill will get a new estimate for eight signs and the board will review at our next meeting. The board also discussed alleyway lighting for several alleyways along Main St. The board agreed it would be a good investment and will promote safety. The board will discuss further ideas for the alleyways at our next meeting.

Bill let the board know action may need to be taken regarding rented parking spaces.

Leonard made a motion to adjourn the meeting at 6:07PM. Bill seconded. All were in favor.

The next HPA Board meeting will be April 2, 2018 at 5PM.

Respectfully Submitted,

Kathleen Block
Secretary/Treasurer