

Hackettstown Parking Authority

Meeting Minutes

May 7, 2018

Open Meeting

The motion was made at 5:01 PM by Bill Kuster to open the meeting. The following board members were present; Bill Kuster, Christine LaBadie, Peter Paftinos, Warren Wilson , Leonard Kunz, and Kathy Block, Treasurer/Secretary.

The board saluted the flag.

Bill read the Public Meetings Act/Statement of Compliance.

Approval of Minutes

Christine made a motion to approve the April 2, 2018 Meeting Minutes. Peter seconded. All were in favor.

Approval of Treasurer Report

The board reviewed the April 2018 Treasurer Report. It was noted that Lot 2 has been less money the last four months. The board suggested solutions. Christine made a motion to approve. Peter seconded. All were in favor.

New Business

The board discussed 2 hour parking enforcement on Main St. and ticket enforcement in Lot 2 and other lots.

The Audit for 2017 is being completed by our new auditors. The board will be able to review at our next meeting in June.

Bill discussed with the board our public official insurance bond and calculation from our auditor. This will be looked into further.

The board reviewed the sign estimates for all lots. The board agreed the signs should be 2 back to back in case one side is damaged. The board also discussed other signage to direct people to lots, etc.

Bill reminded the board to complete their financial disclosure forms if not done yet. Deadline is April 30th every year.

Warren requested a No Parking bag for the meters for one parking space in front of his store for a cooler trailer on May 18th and May 19th. Peter made a motion to approve, Christine seconded, Bill and Lenny were in favor. Warren abstained.

Christine made a motion to adjourn the meeting at 5:35. Lenny seconded. All were in favor.

The next HPA Board meeting will be June 4, 2018 at 5PM.

Respectfully Submitted,

Kathleen Block
Secretary/Treasurer