

# **Hackettstown Parking Authority**

## **Meeting Minutes**

**October 2, 2017**

### **Open Meeting**

The motion was made at 6:06PM by Bill Kuster to open the meeting. The following board members were present; Bill Kuster, Peter Paftinos, Keith DeTombour, and Kathleen Block, Treasurer/Secretary. Vinny Montinino, C.P.A. was also present. Christine Labadie was absent.

The board saluted the flag.

Bill read the Public Meetings Act/Statement of Compliance.

### **Acknowledgement of Public and/or Guest**

Vinny Montinino and the board reviewed and discussed the 2018 budget. Bill made a motion to introduce the 2018 proposed budget. Keith seconded. All were in favor. Vinny left the meeting at 6:25.

### **Approval of Minutes**

Keith made a motion to approve the August 7, 2017 Meeting Minutes. Bill seconded. Peter abstained.

### **Approval of Treasurer Report**

The board reviewed the August 2017 Treasurer Report. Keith made a motion to approve. Bill seconded. Peter abstained.

The board reviewed the September 2017 Treasurer Report. Keith made a motion to approve. Bill seconded. Peter abstained.

### **Correspondence**

The board received a letter from the Hackettstown Bid requesting a donation for the 11<sup>th</sup> Annual Hometown Holiday celebration. The board agreed to donate \$1,500.

### **New Business**

The board discussed donating cookies again this year for the HomeTown Holiday celebration. Bill made a motion to approve the same amount of money as last year. Keith seconded. All were in favor.

The board discussed the dates the meters will be bagged for the holidays. The meters will be bagged December 1, 2017 to January 2, 2018.

## **Chairman Report**

Bill let the board know of Rob's temporary hours.

Bill let the board know that the bent pole Walt had mentioned to the board was fixed. Also that DPW had the street sweeper through the lots twice this summer and will go through one more time before winter.

Bill informed the board DPW will trim a strip on Church Street where the grass is high around the meters if the landscaper does not.

Bill would like to review tickets and hours this year and comparisons from last year at the end of this year.

Bill discussed with the board a Purple Heart parking space and sign and handed out a memorandum. The board will review and discuss at the next meeting.

The board discussed having our monthly HPA meetings changed from 6PM to 5PM. Keith made a motion meetings will now be at 5PM. Pete seconded. All were in favor.

Bill made a motion to adjourn the meeting at 6:46PM. Keith seconded. All were in Favor.

The next HPA Board meeting will be November 6, 2017.

Respectfully Submitted,

Kathleen Block  
Secretary/Treasurer