

TOWN OF HACKETTSTOWN

MUNICIPAL BUILDING

215 STIGER STREET • HACKETTSTOWN • NEW JERSEY 07840

TEL: 908-852-3130 • FAX: 908-852-5728

AGENDA

JANUARY 13, 2022

Flag salute.

Mayors opening statement as required by the Open Public Meetings Act.

Roll call.

FOR CONSIDERATION:

-Mayor appoints Council Committees

Fire:

Sanitation:

Police:

Welfare:

Lighting:

Recreation:

Printing, License and Franchise:

Public Works:

Ordinance & Municipal Affairs:

Finance:

-Mayor appoints Ad Hoc Committees (If Desired)

Insurance:

Personnel & Employee Negotiating:

Rescue Squad Coordinating:

Community Development:

Board of Education Liaison:

College Liaison:

Continuation of appointments from the January 1, 2022 meeting agenda.

Mayor appoints (Council confirmation required)

Police Matrons and Crossing Guards: Joann Armstrong, Ann Bell, Kim Carvino, Carolyn Cavanagh, Patricia Crane, Cynthia Thielitz-Jones, Shirley Kuipers, Derek Owens, Dolores Reagle, Kim Smith, Judith Stone, Maureen Tice, Mariellen Tynan, Pauline Volkert.

-Mayor appoints (Council confirmation required)

Fire Police:

Chief: Edward Syfor

Asst. Chief: Charles Syfor

Members: Mike Palko, Jr.

Parking Authority Member

expiring 12/31/26

Alternate Construction Official:

William O'Connor

expiring 12/31/22

Alternate Building Subcode Official:

William O'Connor

expiring 12/31/22

-Mayor appoints: (Council confirmation not required)

Dep. Emergency Management Coordinator

Darren Tynan

expiring 12/31/22

Dep. Emergency Management Coordinator

Gerald DiMaio, Jr.

expiring 12/31/22

Historic Preservation Commission Clerk:

Mary Matusewicz

expiring 12/31/22

Municipal Land Use Board, Class II Member:

Steven Wolfrum

expiring 12/31/22

Municipal Land Use Board, Class I Member:

Jody Becker

expiring 12/31/22

Municipal Land Use Board, Class IV

Al Camporini

expiring 12/31/25

Municipal Land Use Board, Class IV

Robert Moore

expiring 12/31/25

Municipal Land Use Board, Class IV

Eric Anthony

expiring 12/31/24

Municipal Land Use Board, Class IV

Thomas Graf

expiring 12/31/23

Municipal Land Use Board, Alternate #1

Diane Medcraft Simonson

expiring 12/31/23

Municipal Land Use Board, Alternate #3

expiring 12/31/23

Municipal Land Use Board, Alternate #4

expiring 12/31/22

Environmental Commission Member

Steven Wolfrum

expiring 12/31/22

Mayor appoints Environmental Commission Chairperson.

Design Committee: Land Use Board Member

expiring 12/31/22

Design Committee: Land Use Board Member

expiring 12/31/22

Design Committee: Private Citizen Holding

No Other Public Office:

expiring 12/31/22

-Council appoints:

Municipal Land Use Board, Class III Member:

Councilperson

expiring 12/31/22

HMUA Board Member

Ciro Lala

expiring 02/01/27

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-Council appoints:

Tax Search Officer
Assessment Search Officer

Patricia Noll
William Kuster, Jr.

expiring 12/31/22
expiring 12/31/22

Resolution

Be it resolved that the Chief Financial Officer be designated as the certifying agent for the Public Employee Retirement System, Police and Fire Retirement System, and the NJ Social Security Agency.

Resolution

Be it resolved that the Town Clerk/Administrator is hereby designated as certifying agent for the NJ Department of Personnel (Civil Service).

Resolution

Be it resolved that the Town Clerk/Administrator or his Deputy be designated as the official responsible for checking and verification of all delivery slips and vouchers for items payable by the Town of Hackettstown.

Resolution

Be it resolved that the Police Manual of the Town of Hackettstown, NJ, containing the rules and regulations governing the Hackettstown Police Department be readopted.

Resolution

Be it resolved that except in cases of extreme emergency, any necessary expenditure of \$7,500.00 or more, whether current budget, operating expense, or capital budget must have prior approval of the Common Council before the encumbrance of funds.

Resolution

Be it resolved that prior to the placement of any purchase order in excess of \$500.00, the Town Clerk/Administrators approval must be received.

Resolution

Whereas, NJSA 54:4-66 provides that taxes are payable in quarterly installments on the first of February, May, August and November in each year with installments becoming delinquent if not paid on or before those dates: and,

Whereas, NJSA 54:4-67 has been amended to permit the fixing of said rate of eight (8) percent per annum on the first \$1,500.00 of the delinquency, and eighteen (18) percent per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on accounts that fail to pay the delinquency prior to the end of the fiscal year; and,

Now Therefore Be It Resolved that in accordance with NJSA 54:4-67, the Tax Collector is hereby authorized and directed to charge eight (8) percent per annum on the first \$1,500.00 of tax or assessment delinquency after the due date and eighteen (18) percent per annum on any tax or assessment delinquency after the due date in excess of \$1,500.00. An additional penalty of six (6) percent shall be charged against the total delinquency if the arrears of \$10,000.00 remain at the end of the fiscal year; and,

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Continued....

Be It Resolved that no interest shall be charged if any installment is paid within ten (10) calendar days after the date upon which the same is due. However, if paid after the expiration of the ten (10) day grace period the interest charged shall be calculated from the original due date and not from the end of the grace period; and Be It Further Resolved that no interest shall be charged senior citizens who pay their taxes with their social security check within thirty (30) days of the taxes due date; and Be It Further resolved that the Tax Collector is hereby authorized to hold a tax sale in accordance with law.

Resolution

Be it resolved that William Kuster be appointed Public Agency Compliance Officer for the year 2022.

Resolution

Be it resolved that William Kuster be appointed Health Benefits Administrator for the year 2022.

Resolution

Be it resolved that the Cash Management Plan for the Town of Hackettstown be readopted for 2022.

Resolution

Authorizing the Municipal Assessor to file municipal appeals and enter into stipulations on behalf of the Town of Hackettstown for 2022.

- Motion to approve the minutes of the December 9, 2021 regular session.
- Motion to approve the minutes of the December 9, 2021 executive session.
- Introduction, Ordinance 2022-01, Cap Bank Ordinance.
- Introduction, Ordinance 2022-02, adoption of a Redevelopment Plan for Block 21, Lots 18.01 and 18.02.
- Resolution establishing meetings of the Mayor and Common Council for 2022.
- Resolution, authorizing the public rights-of way by Planet Network, Inc.
- Resolution Approving a settlement on tax appeal, Block 41.02, Lot 32.
- Resolution, release of lien, Block 87, Lot 7 in the amount of \$28,951.54.
- Resolution in support of NJDOT proposed improvements to State Highway Route 182/57/46.
- Resolution adopting the Warren County Multi-Jurisdictional Hazard Mitigation Plan.
- Resolution in support of a cannabis retail facility.
- Resolution, 2021 Budget Appropriation Reserve transfer.
- Motion to approve check registers 2021-23 and 2022-01.
- Motion to authorize the release of the Quick Chek Performance Bond.
- Motion to approve a Special Event License.
- Motion to approve a Taxi Cab Drivers license.

Discussion by citizens.

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Any other matters that may be brought by the Mayor and Council for action.

Committee reports.

Mayor's report.

Possible executive session.

Adjournment.