

# TOWN OF HACKETTSTOWN

## MUNICIPAL BUILDING

215 STIGER STREET • HACKETTSTOWN • NEW JERSEY 07840

TEL: 908-852-3130 • FAX: 908-852-5728

## AGENDA

**JANUARY 9, 2020**

Flag salute.

Mayors opening statement as required by the Open Public Meetings Act.

Roll call.

Proclamation, School Choice Week.

Discussion by citizens.

### FOR CONSIDERATION:

#### **-Mayor appoints Council Committees**

Fire:

Sanitation:

Police:

Welfare:

Lighting:

Recreation:

Printing, License and Franchise:

Public Works:

Ordinance & Municipal Affairs:

Finance:

#### **-Mayor appoints Ad Hoc Committees (If Desired)**

Insurance:

Personnel & Employee Negotiating:

Rescue Squad Coordinating:

Community Development:

Board of Education Liaison:

College Liaison:

### **Continuation of appointments from the January 1, 2020 meeting agenda.**

#### **Mayor appoints (Council confirmation required)**

Police Matrons and Crossing Guards: Joann Armstrong, Ann Bell, Kim Carvino, Carolyn Cavanagh, Patricia Crane, Cynthia Thielitz-Jones, Shirley Kuipers, Derek Owens, Dolores Reagle, Kim Smith, Judith Stone, Maureen Tice, Mariellen Tynan, Pauline Volkert.

**Page 2.**

**-Mayor appoints (Council confirmation required)**

**Fire Police:**

Chief: Edward Syfor  
Asst. Chief: Charles Syfor  
Members: Mike Palko, Jr.

Alternate Construction Official:	James O'Connor	expiring 12/31/20
Alternate Building Subcode Official:	James O'Connor	expiring 12/31/20

**-Mayor appoints: (Council confirmation not required)**

Dep. Emergency Management Coordinator	Darren Tynan	expiring 12/31/20
Dep. Emergency Management Coordinator	Gerald DiMaio, Jr.	expiring 12/31/20

Historic Preservation Commission Clerk:	Mary Matusewicz	expiring 12/31/20
---	-----------------	-------------------

Municipal Land Use Board, Class II Member:	James Lambo	expiring 12/31/20
Municipal Land Use Board, Class I Member:	Joseph Bristow	expiring 12/31/20
Municipal Land Use Board, Class IV	John Stout	expiring 12/31/23
Municipal Land Use Board, Class IV	Don Sherman	expiring 12/31/23
Municipal Land Use Board, Alternate #1	Donna Walling	expiring 12/31/21
Municipal Land Use Board, Alternate #3	Steven Wolfrum	expiring 12/31/21

Environmental Commission Member		expiring 12/31/20
Environmental Commission Member		expiring 12/31/20
Environmental Commission Member		expiring 12/31/20
Environmental Commission Member	James Lambo	expiring 12/31/21

Mayor appoints Environmental Commission Chairperson.

Design Committee: Land Use Board Member		expiring 12/31/20
Design Committee: Land Use Board Member		expiring 12/31/20
Design Committee: Private Citizen Holding		
No Other Public Office:		expiring 12/31/20

**-Council appoints:**

Municipal Land Use Board, Class III Member:	Councilperson	expiring 12/31/20
HMUA Board Member	William Harper	expiring 02/01/25

**Page 3.**

**-Council appoints:**

Tax Search Officer	Patricia Noll	expiring 12/31/20
Assessment Search Officer	William Kuster, Jr.	expiring 12/31/20

**Resolution**

Be it resolved that the Chief Financial Officer be designated as the certifying agent for the Public Employee Retirement System, Police and Fire Retirement System, and the NJ Social Security Agency.

**Resolution**

Be it resolved that the Town Clerk/Administrator is hereby designated as certifying agent for the NJ Department of Personnel (Civil Service).

**Resolution**

Be it resolved that the Town Clerk/Administrator or his Deputy be designated as the official responsible for checking and verification of all delivery slips and vouchers for items payable by the Town of Hackettstown.

**Resolution**

Be it resolved that the Police Manual of the Town of Hackettstown, NJ, containing the rules and regulations governing the Hackettstown Police Department be readopted.

**Resolution**

Be it resolved that except in cases of extreme emergency, any necessary expenditure of \$7,500.00 or more, whether current budget, operating expense, or capital budget must have prior approval of the Common Council before the encumbrance of funds.

**Resolution**

Be it resolved that prior to the placement of any purchase order in excess of \$500.00, the Town Clerk/Administrators approval must be received.

**Resolution**

Whereas, NJSA 54:4-66 provides that taxes are payable in quarterly installments on the first of February, May, August and November in each year with installments becoming delinquent if not paid on or before those dates: and,

Whereas, NJSA 54:4-67 has been amended to permit the fixing of said rate of eight (8) percent per annum on the first \$1,500.00 of the delinquency, and eighteen (18) percent per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on accounts that fail to pay the delinquency prior to the end of the fiscal year; and,

Now Therefore Be It Resolved that in accordance with NJSA 54:4-67, the Tax Collector is hereby authorized and directed to charge eight (8) percent per annum on the first \$1,500.00 of tax or assessment delinquency after the due date and eighteen (18) percent per annum on any tax or assessment delinquency after the due date in excess of \$1,500.00. An additional penalty of six (6) percent shall be charged against the total delinquency if the arrears of \$10,000.00 remain at the end of the fiscal year; and,

**Page 4.**

Continued....

Be It Resolved that no interest shall be charged if any installment is paid within ten (10) calendar days after the date upon which the same is due. However, if paid after the expiration of the ten (10) day grace period the interest charged shall be calculated from the original due date and not from the end of the grace period; and  
Be It Further Resolved that no interest shall be charged senior citizens who pay their taxes with their social security check within thirty (30) days of the taxes due date; and  
Be It Further resolved that the Tax Collector is hereby authorized to hold a tax sale in accordance with law.

**Resolution**

Be it resolved that William Kuster be appointed Public Agency Compliance Officer for the year 2020.

**Resolution**

Be it resolved that William Kuster be appointed Health Benefits Administrator for the year 2020.

**Resolution**

Be it resolved that the Cash Management Plan for the Town of Hackettstown be readopted for 2020.

-Introduction, Ordinance 2020-01, Cap Bank Ordinance.

-Resolution establishing meetings of the Mayor and Common Council for the year 2020.

Any other matters that may be brought by the Mayor and Council for action.

Committee reports.

Mayors report.

Possible executive session.

Adjournment.