

**NOTICE OF TELECONFERENCE MEETING OF THE MAYOR AND  
COMMON COUNCIL OF THE TOWN OF HACKETTSTOWN.**

**Please be advised that a teleconference meeting of the Mayor and Common Council of the Town of Hackettstown will be held on March 11, 2021 at 7:00pm**

**While this is a teleconference meeting of the Governing Body, the public will be able to hear and participate and provide public comments during said regular meeting.**

**To listen, and participate in said meeting the public will be able to access the meeting as follows:**

**Join Zoom Meeting Online from your computer:**

**-[www.zoom.com](http://www.zoom.com), enter meeting ID 889 0958 5979, Passcode 756397**

**-From Your Phone, dial 1-929-205-6099. When prompted enter meeting ID 889 0958 5979, when prompted enter Passcode 756397**

**You will now be connected to the meeting and will be able to hear said meeting discussion.**

**When public comment or questions are appropriate during said meeting, the public communication will be opened.**

**The Council Agenda to the extent known and accompanying documents shall be posted on the Hackettstown website, [www.Hackettstown.net](http://www.Hackettstown.net).**

**Said meeting telecommunication will be initiated from the Hackettstown Municipal Building, 215 West Stiger Street, Hackettstown, NJ.**

**William Kuster  
Town Clerk/Administrator**

# TOWN OF HACKETTSTOWN

MUNICIPAL BUILDING

215 STIGER STREET • HACKETTSTOWN • NEW JERSEY 07840

TEL: 908-852-3130 • FAX: 908-852-5728

## AGENDA

MARCH 11, 2021

## TELECONFERENCE MEETING

Flag salute.

Mayors opening statement as required by the Open Public Meetings Act.

Roll call.

### FOR CONSIDERATION:

-Motion to approve the minutes of the February 25, 2021 regular session.

-Discussion, Bergen Tool, Phase II project.

-Resolution to extend the 2021 temporary municipal budget.

-Resolution to cancel certain General Capital Improvement appropriation balances.

-Motion to approve check register #2021-04.

-Motion to introduce the 2021 municipal budget.

-Motion to approve a shared services agreement with Warren County, public works equipment and employees.

-Motion to approve a Special Event License, BID St. Patrick's Day events.

Discussion by citizens.

Any other matters that may be brought by the Mayor and Council for action.

Committee reports.

Mayors report.

Possible executive session.

Adjournment.

February 25, 2021

The Mayor and Common Council convened in open session via teleconference in the Municipal Building at 215 Stiger Street, Hackettstown, New Jersey at 7:00 PM on February 25, 2021. The special meeting opened with a salute to the Flag.

Mayor DiMaio announced that adequate notice of the time, place and manner of this remote public Council meeting, being conducted via teleconference, including the means by which the public may observe and participate, has been provided in accordance with the Open Public Meetings Act by:

- (1) Posting said notice on the municipal building bulletin board and front window of the Municipal Building;
- (2) Emailing said notice to the press and all others who have requested it;
- (3) Posting on the official Town website; and
- (4) Transmission to residents via nixel notification.

Roll Call Vote: Present – Mayor DiMaio, Councilpersons Becker, Engelau, Kunz, Lambo and Sheldon

Absent – Councilperson Tynan

Mayor DiMaio presented a proclamation to Bruce Tynan, Sr. in recognition of his years of service to the Hackettstown Fire Department and the Town of Hackettstown.

Motion was made (Engelau) and seconded (Becker) to approve the minutes of the regular meeting held on February 11, 2021 as submitted.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Engelau) and seconded (Lambo) to approve check register #2021-3 in the amount of \$126,173.84.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to approve the special event license application for World Vision USA to hold a Clean Water for Kids Walk, to waive the \$50.00 application fee and charge no Town costs.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Engelau) and seconded (Lambo) to cover police costs in the amount of \$2,700.00 for snow removal on Main Street.

Roll Call Vote: Yes – Becker, Engelau and Lambo

No – Kunz and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to add various properties to the BID Assessment Program.

Roll Call Vote: Yes – Becker, Engelau, Lambo and Sheldon

No – Kunz

Mayor DiMaio asked if anyone from the public would like to speak at this time.

A participant addressed the Mayor and Council regarding her treatment at a previous Council Meeting.

Edward Grimes spoke concerning medical marijuana and the need for soulful meditation.

Motion was made (Sheldon) and seconded (Becker) to adjourn this meeting at 7:54 PM.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

This is to certify that the ordinances and resolutions contained herein have been approved by me in accordance with law.

This is to certify that all proper notices, postings and filings required by the Open Public Meetings Act (Chapter 231, P.L. 1975) were provided for this meeting.

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Gerald DiMaio, Jr., Mayor

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William Kuster, Jr., Town Clerk

**RESOLUTION**

WHEREAS, the 2021 Temporary Budget of the Mayor and Council of the Town of Hackettstown, as adopted January 1, 2021, appropriated sufficient funds to cover the Town's financial obligations for the first three months of the calendar year, and

WHEREAS, due to a revision in the State budget calendar the 2021 budget will not be adopted by March 31st,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Hackettstown, that the temporary budget be extended, and that the appropriations be increased by one twelfth of appropriations made for all purposes in the budget for the year 2020, excluding appropriations made for debt service, capital improvement fund and public assistance.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Town of Hackettstown at a meeting held on March 11, 2021.

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William W. Kuster, Jr.  
Town Clerk/Administrator

**RESOLUTION**

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed or cancelled; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to Capital Improvement Fund or Capital Surplus,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hackettstown that the following unexpended and dedicated balances of General Capital Appropriations be cancelled:

<u>ORD NUMBER</u>	<u>DATE AUTH.</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT CANCELLED</u>
2018-05	4/12/18	Various Improvements	\$84,693.06
2019-05	4/25/19	Various Improvements	\$33,459.71
2020-05	5/28/20	Various Improvements	\$35,387.45
TOTALS			\$153,540.22

CERTIFICATION: It is hereby certified that this is a true and correct copy of a resolution adopted by the governing body of the Town of Hackettstown at a meeting held March 11, 2021.

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William W Kuster Jr., Town Clerk

**A MOTION OF THE GOVERNING BODY OF THE TOWN OF HACKETTSTOWN  
APPROVING CHECK REGISTER #2021-4 DATED MARCH 11, 2021**

COAH ACCOUNT	\$ 1,481.18
BID ACCOUNT	\$ 15,538.99
DEVELOPERS ESCROW	\$ 5,760.36
DOG TRUST FUND	\$ 228.00
GENERAL TRUST FUND	\$ 3,465.87
POOL ACCOUNT	\$ 1,159.38
CURRENT ACCOUNT	\$ 2,104,520.99
<b>TOTAL</b>	<b>\$ 2,132,154.77</b>

Certified by the Finance Committee:

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Matthew Engelau

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Leonard Kunz

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James Lambo

03/11/2021

BILL LIST

**CHECK REGISTER**

COAH Account	\$	1,481.18
Developers Escrow	\$	5,760.36
Dog Trust Fund	\$	228.00
General Trust Account	\$	634.04
Pool Account	\$	267.34
Current Account	\$	1,582,648.10
<b>Total Check Register</b>	<b>\$</b>	<b>1,591,019.02</b>

**MANUAL CHECKS**

Current Account	2-12 Payroll	\$	184,107.85
Current Account	2-26 Payroll	\$	192,216.85
Current Account	Health/Dental	\$	83,577.35
Current Account	Storm recovery	\$	61,900.84
Current Account	Fulton Bank	\$	70.00
BID Account	January receipts	\$	15,538.99
General Trust Fund	2-12 Payroll	\$	925.75
General Trust Fund	2-26 Payroll	\$	1,906.08
Pool Account	2-12 Payroll	\$	446.02
Pool Account	2-26 Payroll	\$	446.02
<b>Total Hand Checks</b>		<b>\$</b>	<b>541,135.75</b>

<b>TOTAL BILL LIST 3/11/2021</b>	<b>\$</b>	<b>2,132,154.77</b>
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**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

WAYNE DUMONT, JR. ADMINISTRATION BUILDING  
165 COUNTY ROAD 519 SOUTH  
BELVIDERE, NJ 07823-1949



ALEX J. LAZORISAK  
COUNTY ADMINISTRATOR

Telephone: 908-475-6500  
Fax: 908-475-6528

February 22, 2021

Gerald DiMaio, Jr., Mayor  
Hackettstown Municipal Building  
215 Stiger Street  
Hackettstown, NJ 07840

Re: Warren County Public Works Shared Services Agreement

Dear Honorable Mayor DiMaio and Governing Body:

At their Regular Meeting of January 27, 2021, the Warren County Board of County Commissioners approved Resolution 57-21 authorizing a Shared Services Agreement with Warren County municipalities for utilization of the County's Public Works equipment and employees. A copy of resolution, a form of Shared Services Agreement and a list of the available equipment with operator and hourly rates is attached for your review.

If the Municipality wishes to enter into the Shared Services Agreement, please execute accordingly and return the Agreement along with an adopted resolution from the Municipality to the Warren County Commissioners' Office, Wayne Dumont, Jr. Administration Building, 165 Route 519, Belvidere, NJ 07823. Upon execution and filing with the County, your named point of contact may coordinate with the Warren County Road Supervisor John Tate for requests and scheduling.

Thank you in advance for your cooperation and continued working relationship.

Very truly yours,

Alex J. Lazorisak  
County Administrator/Public Works Director

AL/tlm

Encs.

c: Warren County Board of County Commissioners  
John Tate, Warren County Road Supervisor



**February 4, 2021**

**Town of Hackettstown  
215 W. Stiger Street  
Hackettstown, NJ 07840**

**Dear Mr. Kuster,**

**The Hackettstown BID would like to host a "Saint Patrick's Day event on Saturday, March 13 and Sunday, March 14, 2021.**

**The St. Patrick's Day Parade has been cancelled but that does not mean the town will be quiet. This event will be geared around our businesses...shopping, eating, and visiting the breweries with some outdoor activities. We will also be offering a Scavenger Hunt through town that families can participate in together. Depending on the pandemic restrictions, we may need to pair the event down a bit as time gets closer. However, the activities planned have taken all restrictions into consideration!**

**We respectfully ask that the Town of Hackettstown waive the application fee of \$50. If you should have any questions, please do not hesitate to contact me on my cell # at (908) 455-0179 or email at [director@hackettstownbid.com](mailto:director@hackettstownbid.com).**

**Thank you in advance for the consideration!**

**Sincerely,**

  
**Laurie Rapisardi  
Executive Director**



**Hackettstown BID**  
**Event – St Patrick’s Day Weekend 2021**

**I. Applicant Information**

Hackettstown BID  
Laurie Rapisardi, Executive Director  
(908) 455-0179  
219 Main Street, Hackettstown, NJ

**II. Event Information**

**St. Patrick’s Day Weekend 2021**  
Through the BID District (Main Street/Mountain Avenue)  
Saturday, March 13 & 14, 2021

**III. EVENT DESCRIPTION**

The St. Patrick’s Day Parade has been cancelled but that does not mean Hackettstown will be quiet that weekend. The BID is planning to move forward with some safe and fun events for families to enjoy throughout the weekend. This St. Patrick’s Day event will bring folks to town in a safe way while offering a chance to enjoy the tastes of our restaurants and breweries while visiting the great shops of Hackettstown for St. Patrick themed specials.

This event is designed to promote shopping and eating within the Hackettstown BID District even without the parade. This parade weekend typically is a VERY good sales weekend for our businesses, so we want to do what we can to bring in as many visitors as possible.

We will be offering a family friendly Scavenger Hunt with a St. Patrick’s Day theme which will bring the participants into different businesses throughout our district (and hopefully they will SHOP while visiting). We also may offer a Virtual Costume Contest with folks submitting photos to our Facebook page in their BEST St Patrick’s Day garb!

For entertainment, we are looking into individual bagpipers walking down Main Street or even performing in different restaurants throughout the weekend...for a nice Irish Flair!

This event will be spread throughout Hackettstown so there will not be any one place that will have large crowds. The crowds should be spread throughout the town keeping us in line with the State mandates as well as Covid regulations.

The St. Patrick's Day weekend will be held on Saturday, March 13 & 14, 2021. It will be a safe and fun way for our community and businesses to enjoy what Hackettstown has to offer.

We estimate that we could have over 1,000 visitors come through Hackettstown over the weekend. We plan to abide by the current Covid regulations. Visitors will wear masks and stay six feet apart from other groups. We will specify that stores and eateries abide by their individual indoor limits by monitoring the amount of guests in their shops at all times.

Any of the above information is subject to be changed or the event outline can be decreased based on any further Covid restrictions detailed by the state or town.

**IV. Event safety – I do not believe there will be any need for security or Police.**

There are no sanitary needs – All food and beverages will be sold or given out to the community by the eateries and breweries at their own locations.

There will be no need for fire or rescue.

Parking will be on street parking as well as the Municipal lots.

**V. All food and beverage activities will be happening at the specific businesses location.**

No temporary lighting is necessary due to the event.

No Fire or open flames will be present.

Any entertainment will take place at the Gazebo on Main Street or at any specific business location if they would like to add music to their location for the event. All music will be finished by 8pm.

**VI. Additional Information – Please let me know if you need any additional details. Thank you so much for the consideration!**