

**NOTICE OF TELECONFERENCE MEETING OF THE MAYOR AND
COMMON COUNCIL OF THE TOWN OF HACKETTSTOWN.**

Please be advised that a teleconference meeting of the Mayor and Common Council of the Town of Hackettstown will be held on April 22, 2021 at 7:00pm

While this is a teleconference meeting of the Governing Body, the public will be able to hear and participate and provide public comments during said regular meeting.

To listen, and participate in said meeting the public will be able to access the meeting as follows:

Join Zoom Meeting Online from your computer:

-www.zoom.com, enter meeting ID 836 2202 9715, Passcode 603683

-From Your Phone, dial 1-929-205-6099. When prompted enter meeting ID 836 2202 9715, when prompted enter Passcode 603683

You will now be connected to the meeting and will be able to hear said meeting discussion.

When public comment or questions are appropriate during said meeting, the public communication will be opened.

The Council Agenda to the extent known and accompanying documents shall be posted on the Hackettstown website, www.Hackettstown.net.

Said meeting telecommunication will be initiated from the Hackettstown Municipal Building, 215 West Stiger Street, Hackettstown, NJ.

William Kuster

Town Clerk/Administrator

TOWN OF HACKETTSTOWN

MUNICIPAL BUILDING

215 STIGER STREET • HACKETTSTOWN • NEW JERSEY 07840

TEL: 908-852-3130 • FAX: 908-852-5728

AGENDA

APRIL 22, 2021

TELECONFERENCE MEETING

Flag salute.

Mayors opening statement as required by the Open Public Meetings Act.

Roll call.

FOR CONSIDERATION:

- Motion to approve the minutes of the April 8, 2021 regular session.
- Public hearing and final adoption of the 2021 Municipal Budget.
- Public hearing and final adoption, Ordinance 2021-02, Capital Improvements.
- Public hearing and final adoption, Ordinance 2021-03, Addition of Properties to the BID.
- Discussion, Moudro PILOT.
- Resolution, cancellation of General Capital Appropriations in Ordinance 2017-10.
- Resolution, Adoption of the Affirmative Marketing Plan for the Town of Hackettstown.
- Motion to approve check register #2021-07.
- Possible introduction, Ordinance 2021-04.
- Possible introduction, Ordinance 2021-05.
- Possible introduction, Ordinance 2021-06.
- Motion to approve Taxi Cab Driver Licenses.
- Motion to approve Raffle License RL: 1242.
- Motion to approve Special Event Licenses.

Discussion by citizens.

Any other matters that may be brought by the Mayor and Council for action.

Committee reports.

Mayor's report. Possible executive session.

Adjournment.

April 8, 2021

The Mayor and Common Council convened in open session via teleconference in the Municipal Building at 215 Stiger Street, Hackettstown, New Jersey at 7:00 PM on April 8, 2021. The special meeting opened with a salute to the Flag.

Mayor DiMaio announced that adequate notice of the time, place and manner of this remote public Council meeting, being conducted via teleconference, including the means by which the public may observe and participate, has been provided in accordance with the Open Public Meetings Act by:

- (1) Posting said notice on the municipal building bulletin board and front window of the Municipal Building;
- (2) Emailing said notice to the press and all others who have requested it;
- (3) Posting on the official Town website; and
- (4) Transmission to residents via nixel notification.

Roll Call Vote: Present – Becker, Engelau, Kunz, Lambo and Sheldon

Absent – Tynan

Motion was made (Sheldon) and seconded (Lambo) to approve the minutes of the regular meeting held on March 25, 2021 as submitted.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to adopt the following resolution:

Resolution

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, NJSA 40:56-65 provides for the establishment of a Special Improvement District within the Town of Hackettstown; and

WHEREAS, NJSA 40A:4-39 provides the dedicated revenues anticipated from the Special Improvements District are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Hackettstown, County of Warren, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Town of Hackettstown Special Improvement District in accordance with NJSA 40:56-65.
2. The Clerk of the Town of Hackettstown, County of Warren is hereby directed to forward two certified copies of this Resolution to the Director the Division of Local Government Services.

Roll Call Vote: Yes – Becker Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Lambo) to approve the contract with Colliers Engineering for the East Baldwin Street Improvement Project in the amount of \$9,250.00.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Engelau) and seconded (Lambo) to approve check register #2021-06 in the amount of \$2,620,973.09.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to extend the temporary outdoor dining permit approvals through 2021 and to waive all associated fees.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to approve the taxicab drivers license for Martha Alderice through May 1, 2022.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Kunz) to extend the expiration of the taxicab owners licenses through June 1, 2021.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Lambo) to approve the special event license application for Smiles for Margaret to hold a Huff and Puff After You Stuff Memorial 5K on November 27, 2021, to waive the \$50.00 application fee and to charge no Town costs.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

Motion was made (Sheldon) and seconded (Engelau) to adjourn this meeting at 7:12 PM.

Roll Call Vote: Yes – Becker, Engelau, Kunz, Lambo and Sheldon

This is to certify that the
Ordinances and resolutions
Contained herein have been
Approved by me in accordance
With law.

This is to certify that all
proper notices, postings and
filings required by the Open
Public Meetings Act (Chapter
231, P.L. 1975) were provided
For this meeting.

ORDINANCE # 2021-02

AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$533,372 FOR THE FUNDING OF VARIOUS CAPITAL IMPROVEMENTS OR PURPOSES BY THE TOWN OF HACKETTSTOWN, IN THE COUNTY OF WARREN, NEW JERSEY.

BE IT ORDAINED AND ENACTED by the Mayor and Council of the Town of Hackettstown, County of Warren, New Jersey, as follows:

Section 1. The sum of \$533,372 is hereby appropriated for the following purposes:

- 1) \$327,372 for Road resurfacing and repair projects, including but not limited to, East Baldwin Street, Hurley Drive (Cindy to Carol), Cindy Drive (Willow Grove to Carol), Richard Drive (Hurley to Carol)
- 2) \$43,000 for purchase of a pickup truck with plow for Recreation
- 3) \$118,000 for Miller Street firehouse roof replacement
- 4) \$8,000 for installation of commercial washer/dryer at Miller Street Firehouse
- 5) \$37,000 for purchase of Fire Department protective gear, SCBA bottle replacement, and hose and ladder replacement

Section 2. The funding sources for said ordinance are as follows:

- 1) Capital Improvement Fund \$395,553.00
- 2) State of NJ DOT Grant Receivable East Baldwin Street \$121,700.00
- 3) HMUA reserve for road projects \$16,119.00

Section 3. In connection with the amount authorized in Section 1 hereof, the Town makes the following determination:

- a) The purposes described in Section 1 hereof is not a Current Expense and is an improvement, which the Town of Hackettstown may lawfully make as a general improvement.
- b) The period of usefulness of the purpose described in section 1 hereof is, at a minimum, five (5) years as required under the Local Public Bond Law.

Section 3. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provisions so adjudged and the remainder of the ordinance shall be deemed valid and effective.

Section 4. This ordinance shall become effective immediately upon final passage, approval, and publication as provided by law.

NOTICE

Notice is hereby given that the aforesaid ordinance was introduced at a regular meeting of the Common Council of the Town of Hackettstown, New Jersey, held on March 25, 2021, and that a regular meeting of the same to be held on April 22, 2021 at the Municipal Building, 215 Stiger Street, Hackettstown, New Jersey, at the hour 7:00 o'clock in the evening, or if necessary, through teleconference meeting, which will be posted on our website www.hackettstown.net, the said Common Council will consider the final passage of said ordinance.

William W. Kuster, Jr.
Town Clerk/Administrator

ORDINANCE 2021-03

**AN ORDINANCE AMENDING SCHEDULE A OF THE TOWN OF HACKETTSTOWN
ORDINANCE 2004-26 TO ADD PROPERTIES TO THE SPECIAL IMPROVEMENT
DISTRICT**

WHEREAS, pursuant to N.J.S.A. 40:56-65, municipalities are authorized to establish special, or business, improvement districts to assist municipalities in promoting economic growth and employment within business districts; and

WHEREAS, pursuant to the Town of Hackettstown Ordinance 2004-26, the Town of Hackettstown established the Special Improvement District, more commonly known as the Business Improvement District (“**BID**”); and

WHEREAS, Town of Hackettstown Ordinance 2004-26 designates a Special Improvement District as fully described on Schedule A attached to Ordinance 2004-26, including a list of properties in the SID; and

WHEREAS, the Town of Hackettstown seeks to add properties to the SID.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the Town of Hackettstown, in the County of Warren, State of New Jersey, as follows:

Section One: Schedule A of the Town of Hackettstown Ordinance 2004-26 is hereby amended to add the following properties:

<u>Street Address</u>	<u>Block No.</u>	<u>Lot No.</u>
200 Valentine Street	73	9
400 Valentine Street	92	3
300 Stiger Street	41	22
105 Maple Avenue	69	2

Section Two: Repealer. All ordinances or Code provisions or parts thereof inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section Three: Severability. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any Court of competent jurisdiction that any such portion of this Ordinance is un-Constitutional, void or ineffective for any cause or reason, shall not affect any other portion of this Ordinance.

Section Four: Effective Date. This ordinance shall take effect upon its passage and publication, as required by law.

NOTICE

Notice is hereby given that the aforesaid ordinance was introduced at a regular meeting of the Common Council of the Town of Hackettstown, New Jersey, held on March 25, 2021, and that at a regular meeting of the same to be held on April 22, 2021 at the Municipal Building, 215 Stiger Street, Hackettstown, New Jersey, at the hour of 7:00 p.m., the said Common Council will conduct a public hearing and will consider the final passage of said ordinance.

WILLIAM W. KUSTER, JR.
Town Clerk/Administrator

ORD 2021-03

AN ORDINANCE AMENDING SCHEDULE A OF THE TOWN OF HACKETTSTOWN ORDINANCE 2004-26 TO ADD PROPERTIES TO THE SPECIAL IMPROVEMENT DISTRICT was the subject of a public hearing and was duly considered at a meeting of the Common Council of the Town of Hackettstown held on April 22, 2021 at the Municipal Building, 215 Stiger Street, Hackettstown, New Jersey, and said Ordinance was thereupon adopted upon final passage.

WILLIAM W. KUSTER, JR.
Town Clerk/Administrator

The above Ordinance is approved this
22nd day of April, 2021

RESOLUTION

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations and receivables may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Hackettstown, that the following unexpended and dedicated balances of General Capital Appropriations be cancelled:

ORD NUMBER	DATE AUTH.	PROJECT DESCRIPTION	AMOUNT CANCELLED	
			FUNDED	UNFUNDED
2017-10	04/27/2017	Tannery Field Improvements Due from Private Funding	\$1,864.65	\$1,000.00

CERTIFICATION: It is hereby certified that this is a true and correct copy of a resolution adopted by the governing body of the Town of Hackettstown at a meeting held April 22, 2021

William W Kuster Jr., Town Clerk

**RESOLUTION
OF THE MAYOR AND COUNCIL OF THE
TOWN OF HACKETTSTOWN, COUNTY OF WARREN
STATE OF NEW JERSEY
ADOPTING THE 'AFFIRMATIVE MARKETING PLAN'
FOR THE TOWN OF HACKETTSTOWN**

WHEREAS, in accordance with the regulations of COAH pursuant to N.J.A.C. 5:93-1, *et seq.*, and the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26-1, *et seq.*, the Town of Hackettstown is required to adopt by resolution an Affirmative Marketing Plan to ensure that all affordable housing units created, including those created by the rehabilitation of rental housing units within the Town of Hackettstown, are affirmatively marketed to low and moderate income households, particularly those living and/or working within Housing Region 2, the COAH Housing Region encompassing the Town of Hackettstown.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Hackettstown, County of Warren, State of New Jersey, do hereby adopt the following Affirmative Marketing Plan:

Affirmative Marketing Plan

- A. All affordable housing units in the Town of Hackettstown shall be marketed in accordance with the provisions herein unless otherwise provided in COAH's Rules at N.J.A.C. 5:93-1, *et seq.*
- B. The Town of Hackettstown has a Prior Round obligation and a Third Round obligation. This Affirmative Marketing Plan shall apply to all developments that contain or will contain low- and moderate-income units, including those that are part of the Town's current Housing Element and Fair Share Plan and those that may be constructed in future developments not yet anticipated by the Housing Element and Fair Share Plan. This Affirmative Marketing Plan shall also apply to any rehabilitated rental units that are vacated and re-rented during the applicable period of controls for rehabilitated rental units.
- C. The Affirmative Marketing Plan shall be implemented by the Administrative Agent under contract to the Town of Hackettstown. All of the costs of advertising and affirmatively marketing affordable housing units shall be borne by the developer/seller/owner of the affordable unit(s).
- D. In implementing the Affirmative Marketing Plan, the Administrative Agent, acting on behalf of the Town of Hackettstown, shall undertake all of the following strategies:
 - 1. Publication of one advertisement in a newspaper of general circulation within the housing region.

2. Broadcast of one advertisement by a radio or television station broadcasting throughout the housing region.
 3. At least one additional regional marketing strategy using one of the other sources listed below.
- E. The Affirmative Marketing Plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer or sponsor of affordable housing. The Affirmative Marketing Plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the entire period of the deed restriction for each restricted housing unit. The Town of Hackettstown is located in COAH Housing Region 2, consisting of Essex, Morris, Union, and Warren Counties.
- F. The Affirmative Marketing Plan is a continuing program intended to be followed throughout the entire period of restrictions and shall meet the following requirements:
1. All newspaper articles, announcements and requests for applications for low- and moderate-income units shall appear in the Warren Reporter and the Daily Record.
 2. The primary marketing shall take the form of at least one press release and a paid display advertisement in the above newspapers once a week for four consecutive weeks. Additional advertising and publicity shall be on an "as needed" basis. The developer/owner shall disseminate all public service announcements and pay for display advertisements. The developer/owner shall provide proof of publication to the Town's Administrative Agent. All press releases and advertisements shall be approved in advance by the Town's Administrative Agent.

Advertisements will also be placed on the following websites:

- a. Affordable Homes New Jersey - <http://www.affordablehomesnewjersey.com>
 - b. Hackettstown municipal website - <http://www.hackettstown.net>
 - c. New Jersey Housing Resource Center (NJHRC) - <http://www.njhrc.gov>
3. The advertisement shall include a description of the:
 - a. Location of the units;

- b. Direction to the units;
 - c. Range of prices for the units;
 - d. Size, as measured in bedrooms, of units;
 - e. Maximum income permitted to qualify for the units;
 - f. Location of applications;
 - g. Business hours when interested households may obtain an application; and
 - h. Application fees.
4. Newspaper articles, announcements and information on where to request applications for low- and moderate-income housing shall appear at least once a week for four consecutive weeks in at least three locally oriented weekly newspapers within the region, one of which shall be circulated primarily in Warren County and the other two of which shall be circulated primarily outside of Warren County but within the housing region.
5. Four or more regional cable television stations or regional radio stations shall be used during the first month of advertising.
- G. Applications, brochure(s), sign(s) and/or poster(s) used as part of the affirmative marketing program shall be available/posted in the following locations:
- 1. Hackettstown Town Municipal Building.
 - 2. Hackettstown Public Library.
 - 3. Hackettstown Town Web Site.
 - 4. Developer's Sales/Rental Office.
 - 5. Warren County Administration Building.
 - 6. Warren County Library (and branches).

Applications shall be mailed by the Administrative Agent to prospective applicants upon request. Also, applications shall be available at the developer's sales/rental office and shall be mailed to prospective applicants upon request.

- H. The Administrative Agent shall develop, maintain and update a list of community contact person(s) and/or organizations(s) in Essex, Morris, Union and Warren Counties that will aid in the affirmative marketing program with particular emphasis on contacts that will

reach out to groups that are least likely to apply for housing within the region, including major regional employers.

1. Quarterly informational circulars and applications shall be sent to the administrators of each of the following agencies in the counties of Essex, Morris, Union and Warren:
 - a. Welfare or Social Service Board (via the Director)
 - b. Rental Assistance Office (local office of DCA)
 - c. County Office on Aging

2. Quarterly informational circulars and applications shall be sent to the chief personnel administrators of all of the major employers within the region, as follows:

Employer Outreach (names of employers throughout the housing region that can be contacted to post advertisements and distribute flyers regarding available affordable housing)	
Essex County	
Continental Airlines	1 Newark Airport, Newark, NJ
Horizon Blue Cross & Blue Shield of NJ	3 Raymond Plz W Newark, NJ 07102
Newark Liberty International Airport	Newark Airport, Newark, NJ
Prudential Financial, Inc.	751 Broad St Newark, NJ 07102
Prudential Insurance	751 Broad Street, Newark, NJ 07102-3777
Public Service Enterprise Group	80 Park Plz Newark, NJ 07102
University of Medicine/Dentistry	Office of Marketing & Media Relations 150 Bergen Street Room D347 Newark, NJ 07103
Verizon Communications	540 Broad St Newark, NJ 07102
Morris County	
AT&T	295 N Maple Ave, Basking Ridge, NJ and 180 Park Ave, Florham Park, NJ
Atlantic Health System- Morristown Memorial Hospital	100 Madison Avenue Morristown, NJ 07962
Honeywell	101 Columbia Rd Morristown, NJ 07960
Kraft foods	200 Deforest Ave, East Hanover, NJ and 7 Campus Dr, Parsippany, NJ
Lucent Technologies	67 Whippany Rd, Whippany, NJ and 475 South St, Morristown, NJ and 5 Wood Hollow Rd, Parsippany, NJ and 24 Mountain Ave, Mendham, NJ
Mennen Sports Arena	161 E Hanover Ave, Morristown, NJ
Novartis Pharmaceutical	59 State Route 10, East Hanover, NJ
Pfizer	Morris Plains/Parsippany
Pfizer	5 Woodhollow Rd, Parsippany and 175 Tabor Rd, Morris Plains
St. Clare's Hospital	130 Powerville Road Boonton Township, NJ 07005 and 25 Pocono Road Denville, NJ 07834 and 400 West Blackwell Street Dover, NJ 07801 and 3219 Route 46 East, Suite 110 Parsippany, NJ 07054
US Army Armament R&D	21 Picatinny Arsenal, Picatinny Arsnl, NJ
Union County	
A&M Industrial Supply Co	1414 Campbell St Rahway
A.J. Seabra inc,	574 Ferry St Newark

Bristol-myers Products Research & Dev	1350 Liverty Ave Hillside
Cede Candy Inc	1091 Lousons Road PO Box 271 Union, NJ
Comcast Network	800 Rahway Ave Union, NJ
HoneyWell Inc.	1515 West Blancke Street Bldgs 1501 and 1525 Linden, NJ
Howard Press	450 West First Ave Roselle,nj
IBM Corporation	27 Commerce Drive Cranford, nj
Lucent Technologies	600 Mountain Ave Murray Hill,NJ
Merck & Co. Inc	1 Merck Drive PO Box 2000 (RY60-200E) Rahway, NJ
Rahway Hospital	865 Stone Street Rahway, NJ
Rotuba Extruders, Inc	1401 Park Ave South Linden
Union County College	1033 Springfield Ave Cranford, NJ
Warren County	
Hackettstown Hospital	651 Willow Grove St. Hackettstown, NJ
Lopatcong Care Center	390 Red School Lane Phillipsburg, NJ
Mallinckrodt/Baker, Inc	222 Red School Lane Phillipsburg, NJ
Masterfoods USA	800 High Street Hackettstown, NJ
Pechiney	191 Route 31 North Washington, NJ
Roche Vitamins	206 Roche Drive Belvidere, NJ
ShopRite of Greenwich	1207 US-22, Phillipsburg, NJ 08865
Stop & Shop	1278 US-22, Phillipsburg, NJ 08865
Warren Hospital	185 Roseberry St Phillipsburg, NJ

3. Specific notification of the availability of affordable housing units in Hackettstown shall be provided to the following entities:

- a. Fair Share Housing Center (510 Park Boulevard, Cherry Hill, NJ 08002)
- b. New Jersey State Conference of the NAACP, Latino Action Network (P.O. Box 943, Freehold, NJ 07728)
- c. East Orange NAACP (P.O. Box 1127, East Orange, NJ 07019)
- d. Newark NAACP (P.O. Box 1262, Newark, NJ 07101)
- e. Morris County NAACP (P.O. Box 2256, Morristown, NJ 07962)
- f. Elizabeth NAACP (P.O. Box 6732, Elizabeth, NJ 07206)

I. The following is a listing of community contact person(s) and/or organizations in Essex, Morris, Union and Warren Counties that will aid in the affirmative marketing program and provide guidance and counseling services to prospective occupants of very low-, low and moderate-income units:

1. Central Jersey Housing Resource Center, 600 First Avenue, Suite 3, Raritan, NJ 08869
2. Northwest New Jersey Community Action Program, Inc. (NORWESCAP), 350 Marshall Street, Phillipsburg, NJ 08865

- J. A random selection method to select occupants of low- and moderate-income housing will be used by the Administrative Agent, in conformance with N.J.A.C. 5:80-26.16 (l). The Affirmative Marketing Plan shall provide a regional preference for all households that live and/or work in COAH Housing Region 2 comprised of Essex, Morris, Union and Warren Counties.
- K. The Administrative Agent shall administer the Affirmative Marketing Plan. The Administrative Agent has the responsibility to income qualify low and moderate income households; to place income eligible households in low and moderate income units upon initial occupancy; to provide for the initial occupancy of low and moderate income units with income qualified households; to continue to qualify households for re-occupancy of units as they become vacant during the period of affordability controls; to assist with outreach to low and moderate income households; and to enforce the terms of the deed restriction and mortgage loan as per N.J.A.C 5:80-26-1, *et seq.*
- L. The Administrative Agent shall provide or direct qualified low- and moderate-income applicants to counseling services on subjects such as budgeting, credit issues, mortgage qualifications, rental lease requirements and landlord/tenant law and shall develop, maintain and update a list of entities and lenders willing and able to perform such services.
- M. All developers/owners of low- and moderate-income housing units shall be required to undertake and pay the costs of the marketing of the affordable units in their respective developments, subject to the direction and supervision of the Administrative Agent.
- N. The implementation of the Affirmative Marketing Plan for a development that includes affordable housing shall commence at least 120 days before the issuance of either a temporary or permanent certificate of occupancy. The implementation of the Affirmative Marketing Plan shall continue until all very low-, low- and moderate-income housing units are initially occupied and for as long as the affordable units remain deed restricted such that qualifying new tenants and/or purchasers continues to be necessary.
- O. The Administrative Agent shall provide the Affordable Housing Liaison with the information required to comply with monitoring and reporting requirements pursuant to N.J.A.C.5:80-26-1, *et seq.*

I hereby certify that this is a true copy of a resolution duly adopted by the Mayor and Council of the Town of Hackettstown at a Council meeting held on April 22, 2021.

WILLIAM KUSTER, JR.
Town Clerk

A MOTION OF THE GOVERNING BODY OF THE TOWN OF HACKETTSTOWN
APPROVING CHECK REGISTER #2021-7 DATED APRIL 22,2021

COAH ACCOUNT	\$	375.00
ESCROW ACCOUNT	\$	2,448.67
DOG ACCOUNT	\$	131.40
GENERAL TRUST ACCOUNT	\$	69.30
POOL ACCOUNT	\$	105.93
CURRENT ACCOUNT	\$	<u>41,881.86</u>
TOTAL	\$	45,012.16

Certified by the Finance Committee:

Matthew Engelau

Gerald DiMaio

Robert Hinrichs



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. RA 1242
 Identification No. 181-6-34859

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Hackettstown

Part A - General

1. Name of applying organization: Knights of Columbus, Joyce Kilmer Council #2483
 2a. Street address of headquarters: 142 Liberty St., Hackettstown, NJ 07840
 b. Mailing address (if different): _____

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>May 28, 2021</u>	<u>8:00 PM</u>	<u>November 26, 2021</u>	<u>8:00 PM</u>
<u>June 25, 2021</u>	<u>8:00 PM</u>	<u>December 24, 2021</u>	<u>8:00 PM</u>
<u>July 23, 2021</u>	<u>8:00 PM</u>	_____	_____
<u>August 27, 2021</u>	<u>8:00 PM</u>	_____	_____
<u>September 24, 2021</u>	<u>8:00 PM</u>	_____	_____
<u>October 24, 2021</u>	<u>8:00 PM</u>	_____	_____

4a. Address of place where raffles will be played: 142 Liberty St., Hackettstown, NJ 07840

b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

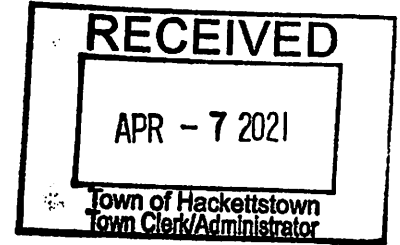
Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Czig Meister Brewing, LLC
106 Valentine Street
Hackettstown, NJ 07840



William W. Kuster, Jr.

Town of Hackettstown
 215 Stiger Street
 Hackettstown, NJ 07840

April 5, 2021

RE: Application for Special Events Permit to have Live Acoustic Music Under the Tent in the Czig Meister Brewing Biergarten each Thursday 6-10 PM from May 27 through October 28th, 2021.

Dear Mr. Kuster,

Please find enclosed eight (8) copies of a Special Events Permit application for your review and anticipated approval. As described in the application, we request township approval for us to provide live acoustic music under our tent in our Biergarten each Thursday evening from May 27th through October 28th, 2021. We would like to hire some local acoustic musicians/groups to provide pleasant background music for our guests as they dine on food that they purchase from local restaurants and enjoy our in-house brewed beers.

We believe that providing the relatively low volume acoustic music (without any drums) would be a draw for residents of Hackettstown and of nearby towns to stop by the Czig Meister Brewery on Thursdays, and while here, to visit other commercial establishments in the Main Street area of Hackettstown. As you may recall, we received approval from the township for an identical request last year, and it was a great complement to the Hackettstown Business Improvement District's "Late Night Thursdays" campaign that is hopefully going to be repeated this year.

Given that this request is for a series of the same weekly event, I am hopeful that we could process it using a single \$50 fee – a check for which is enclosed.

I realize that this request is a few days short of the usual submittal requirement of 60-days in advance of the Event, however given the business-limiting challenges we all face as a result of the COVID-19 pandemic, I thank you in advance for your review of this request, and for your understanding that we must be even more innovative and flexible than before, in order for our local businesses to survive and thrive.

Please do not hesitate to call me on my below listed cell# with any questions you may have. Thank you!

Sincerely,

Frank Czigler – Co-founder, Vice President & CFO
 Czig Meister Brewing, LLC
 Cell# 973-879-3131

PD ✓
 FO ✓
 DPWS ✓
 CONST ✓
 SQUAD —

D.S.T 4-7-21

Fee Paid: \$ _____
Date Application Received: _____
Name of Event: LIVE ACOUSTIC MUSIC IN THE BIERGARTEN EVERY THURSDAY FROM 5/27 THROUGH 10/28/21
Applicant: CZIG MEISTER BREWING COMPANY
Date of Event: EVERY THURSDAY EVENING 6-10PM FROM MAY 27, 2021 THROUGH OCTOBER 28, 2021
Date License Approved by Mayor and Common Council: _____
Date Reimbursement Agreement Signed: _____
Date Initial Reimbursement Fee Paid: _____

License Approved: _____
WILLIAM W. KUSTER, JR., CLERK/ADMINISTRATOR

(Above Line for Town Use Only)

(Submit Original and Eight Copies of Application)

TOWN OF HACKETTSTOWN
SPECIAL EVENTS LICENSE APPLICATION

I. Applicant's Information

- A. Applicant's Name: CZIG MEISTER BREWING Co.
B. Contact Person's Name & Phone Number: _____
FRANK CZIGLER 973-879-3131
Email Address: CZIG@CZIGMEISTERBREWING.COM
C. Applicant's Address: 106 VALENTINE STREET
HACKETTSTOWN, N.J. 07840
D. Applicant's Phone Number: 973-879-3131
E. Name and Phone Number of Emergency Contact: _____
FRANK CZIGLER 973-879-3131
F. Name Address & Phone Number of Property Owner if different from Applicant: - SAME -

II. Event Information

- A. Name of Event: LIVE ACOUSTIC MUSIC THURSDAYS
B. Location of Event: BIERGARTEN OF CZIG MEISTER BREWING Co - 106 VALENTINE ST.
C. Date and Hours of Event: 6-10 PM EACH THURSDAY FROM 5/27/21 THROUGH 10/28/21
D. Rain Date, if any: _____
E. Zone Event Located: CC

III. Event Description

- A. Activities Planned: _____
LIVE ACOUSTIC MUSIC UNDER OUR TENT IN OUR
BIERGARTEN ON THURSDAYS
B. Estimated Number of Persons Attending: 100

IV. Event Safety

- A. Describe security to be provided: OTHER THAN THE LIVE ACOUSTIC MUSIC, OPERATIONS AT THE BREWERY BIERGARTEN WILL BE ROUTINE WITH OUR TRAINED EMPLOYEES ENSURING SAFE & SECURE OPERATIONS,
- B. Describe sanitary provisions (i.e. bathroom facilities, garbage disposal): WE HAVE SEPARATE MENS AND LADIES BATHROOMS (ADA COMPLIANT) ON-SITE.
- C. Describe health, fire and rescue squad provisions: WE HAVE IMPLEMENTED SPECIAL COVID-19 DISINFECTION/SANITARY PROCEDURES AND SOCIAL-DISTANCING PROVISIONS. ALL EMPLOYEES ARE TRAINED TO CALL 911 IN CASE OF EMERGENCY.
- D. Describe location of parking, number of cars anticipated and any traffic control needed: WE HAVE OVER 20 PARKING SPACES ALLOCATED AT 98 MAIN STREET (NEXT DOOR) BEHIND DOLLAR GENERAL.

V. Miscellaneous

- A. Provide a copy of applicants liability insurance. COPY ATTACHED, INCLUDES LIQUOR LIABILITY & \$2MM UMBRELLA COVERAGE.
- B. List alcohol permits or food license required: OUR EXISTING BREWERY LICENSE # 3404-11-539-002 ISSUED BY THE A.B.C.
- C. Temporary lighting proposed: EXISTING ON-SITE (POLE TOP AND ON OUTSIDE OF BUILDING) IS SUFFICIENT
- D. Description of any open flame cooking facilities or pressurized flammable or combustible gases to be used. (Please note that such facilities require a permit from the Hackettstown Fire Department.)
NONE - N/A
- E. Describe any noise amplification systems or music to be present: LIVE ACOUSTIC (NO DRUMS) MUSIC UNDER THE TENT IN OUR BIERGARTEN 6:00 PM - 10:00 PM

VI. Additional Information

Please provide any additional information that may assist the Town in evaluating the application. If additional space is required please attach additional sheets. AMPLE EMPLOYEES WILL BE PRESENT TO ENSURE PROPER OPERATIONS IN EVERY ASPECT - LIKE ENSURING NO UNDERAGE DRINKING, LOW NOISE LEVELS, ETC)

Application Date: 4/5/2021

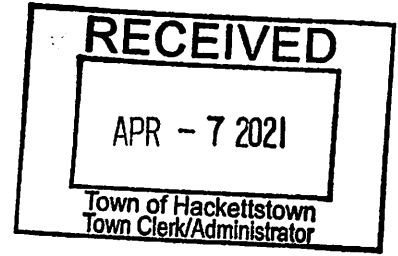
Signature: Frank Czigler

NAME OF APPLICANT: FRANK CZIGLER

CO-OWNER OF CZIG MEISTER BREWING LLC



Hackettstown Elks Lodge 2331
210 Mountain Avenue
Hackettstown, New Jersey 07840



Hackettstown, New Jersey
215 W. Stiger Street
Hackettstown, NJ 08840

April 7, 2021

Dear Sir,

Hackettstown Elks Lodge is requesting a waiver on the application fee for the community picnic we are planning for May 23, 2021. We are a non-profit organization and every penny we save goes towards our charitable work in the community.

In Appreciation,

Carol Lee Spages

Carol Lee Spages
Secretary

PD	<input checked="" type="checkbox"/>
FD	<input checked="" type="checkbox"/>
DPW	<input type="checkbox"/>
GUST	<input checked="" type="checkbox"/>
SQUAD	<input type="checkbox"/>

Elks Care - Elks Share

Dist 4-7-21

Fee Paid: \$ _____
Date Application Received: _____
Name of Event: _____
Applicant: _____
Date of Event: _____
Date License Approved by Mayor and Common Council: _____
Date Reimbursement Agreement Signed: _____
Date Initial Reimbursement Fee Paid: _____

License Approved: _____
WILLIAM W. KUSTER, JR., CLERK/ADMINISTRATOR

(Above Line for Town Use Only)
(Submit Original and Eight Copies of Application)

TOWN OF HACKETTSTOWN
SPECIAL EVENTS LICENSE APPLICATION

- I. **Applicant's Information**
- A. Applicant's Name: Hackettstown Elks Lodge 2331 210 Mountain Ave. Hackettstown
07840
 - B. Contact Person's Name & Phone Number: _____
Liz Thurrott 908-337-4199
 - C. Email Address: lizthurrott@hotmail.com
 - D. Applicant's Address: 87 Woods Road
Sandyton, NJ 07826-5033
 - E. Applicant's Phone Number: same as above
 - F. Name and Phone Number of Emergency Contact: John DeLois
973-216-1516
 - G. Name Address & Phone Number of Property Owner if different from Applicant: NA

- II. **Event Information**
- A. Name of Event: Public Picnic
 - B. Location of Event: 210 Mountain Avenue, Hackettstown
 - C. Date and Hours of Event: _____
 - D. Rain Date, if any: NA
 - E. Zone Event Located: May 23 1-7PM

- III. **Event Description**
- A. Activities Planned:
Picnic - BBQ, lawn games
All CDC COVID-19 guidelines will be followed.
 - B. Estimated Number of Persons Attending: 90

IV. Event Safety

- A. Describe security to be provided: 911, members assigned to oversee patrons
- B. Describe sanitary provisions (i.e. bathroom facilities, garbage disposal): bathrooms on site, dumpster on site
- C. Describe health, fire and rescue squad provisions: fire extinguishers available, 911
- D. Describe location of parking, number of cars anticipated and any traffic control needed: Cars will park in Lodge parking lot. Members will control traffic.

V. Miscellaneous

- A. Provide a copy of applicants liability insurance.
- B. List alcohol permits or food license required: Current food handlers license, current ABC license
- C. Temporary lighting proposed: NA
- D. Description of any open flame cooking facilities or pressurized flammable or combustible gases to be used. (Please note that such facilities require a permit from the Hackettstown Fire Department.)
gas grill (propane-direct hook up) - Lodge has passed the fire inspection
- E. Describe any noise amplification systems or music to be present: Music via CDs

VI. Additional Information

Please provide any additional information that may assist the Town in evaluating the application. If additional space is required please attach additional sheets. lawn games - horseshoes, corn hole, badminton, etc.

Application Date: 4/6/2021 Signature: Liz Thurrott

NAME OF APPLICANT: Hackettstown ELKs Lodge 2331