

# Hackettstown Parking Authority

## Meeting Minutes

October 7, 2019

### Open Meeting

The motion was made at 5:00 PM by Bill Kuster to open the meeting. The following board members were present; Bill Kuster, Peter Paftinos, Jim Lambo, Lenny Kunz and Kathy Block, Treasurer/Secretary. Warren Wilson was absent.

The board saluted the flag.

Bill read the Public Meetings Act/Statement of Compliance.

### Approval of Minutes

Jim made a motion to approve the August 5, 2019 Meeting Minutes. Peter seconded. Lenny abstained. All were in favor.

### Approval of Treasurer Report

The board reviewed the August 2019 and September 2019 Treasurer Reports. Pete made a motion to approve the Treasurer Reports. Jim seconded. All were in favor.

### Old Business

The board reviewed the 2020 Proposed Budget. The votes are as follows:

|                |        |
|----------------|--------|
| Bill Kuster    | Aye    |
| Lenny Kunz     | Aye    |
| Peter Paftinos | Aye    |
| Warren Wilson  | Absent |
| Jim Lambo      | Aye    |

The new PATS systems were installed by the State. Kathy showed the board the new handhelds and printers.

The board discussed 2 hour parking enforcement. The PATS representative stated other Parking Authorities do enforce limited time parking by using the handhelds. The handhelds reflect the times the vehicle was observed and documents the times reflecting the vehicle was there over two hours. Kathy will speak with other Authorities to confirm what procedures they use.

The board discussed Hometown Holiday donations. Should we receive a request, we will discuss at the next meeting.

Bill made a motion to adjourn the meeting at 5:31. Lenny seconded. All were in favor. The next HPA Board meeting will be November 4, 2019 at 5PM.

Respectfully Submitted,

Kathleen Block  
Secretary/Treasurer