



The Town of  
**Hackettstown**  
*New Jersey*

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**THE TOWN OF HACKETTSTOWN**  
**Zoning Department**

Phone: (908) 852-3702

Fax: (908) 852-2538

Email: [zoning@hackettstown.net](mailto:zoning@hackettstown.net)

Hours: Tuesday & Thursday: 9 a.m.-3:00 p.m.

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**OUTDOOR DINING PLAN APPLICATION**

**Note:** Outdoor Dining Plan must accompany this application.

**PERMIT FEE: \$50**      **PLUS \$10/SEAT:** \_\_\_\_\_      **TOTAL FEE:** \_\_\_\_\_

Payable to **Town of Hackettstown**      Date Received \_\_\_\_\_      Check # \_\_\_\_\_

**A. APPLICANT INFORMATION**

**B. PROPERTY INFORMATION**

Name: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Location: \_\_\_\_\_

\_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Phone No. \_\_\_\_\_ Lot size: \_\_\_\_\_ Zone: \_\_\_\_\_  
(Daytime only, please)

For consideration of an Outdoor Dining Permit in accordance with the Land Development Ordinance of the Town of Hackettstown Section 527, please provide the following:

- ☐ 1. Letter of Intent for the scope of proposed improvements and signed by preparer
- ☐ 2. Conceptual Plans for improvements and plans shall be drawn to scale
- ☐ 3. Scaled drawing of proposed design / location shall include:
  - a. Temporary structures and equipment
  - b. Tables, chairs, planters, storage
  - c. Awnings, lighting, electrical outlets (if any)
  - d. Fire hydrant, utility pole, parking meters
- ☐ 4. Clear indication of required pedestrian passageway
  - a. Minimum four (4) foot wide ADA passageway
  - b. ADA compliant sidewalk area to be kept clear
- ☐ 5. Outdoor area delineated by physical barriers
  - a. Removable fencing, hedges, planters
  - b. Barriers not to exceed 36" in height
  - c. All items free of advertising signage

\_\_\_\_\_  
Applicant Signature      | Business Name      Date

**Based on the information, this application is:**

☐ Denied    ☐ \*Conditionally Approved    ☐ Approved    Permit No. TZN \_\_\_\_\_

\*Conditional Approval based on concurrent findings of the Town Engineer with any conditions.

\_\_\_\_\_  
Zoning Official's Signature      Date

Comments / Conditions: \_\_\_\_\_