



The Town of  
**Hackettstown**  
New Jersey

---

**THE TOWN OF HACKETTSTOWN**  
**Zoning Department**

Phone: (908) 852-3702

Fax: (908) 852-2538

Email: [zoning@hackettstown.net](mailto:zoning@hackettstown.net)

Hours: Tuesday & Thursday: 9 a.m.-3:00 p.m.

---

**SITE PLAN WAIVER FORM**

**Note:** Zoning Permit Form must accompany this form.

**SITE PLAN WAIVER FEE: \$250**

Payable to **Town of Hackettstown**

Date Received \_\_\_\_\_ Check # \_\_\_\_\_

**A. APPLICANT INFORMATION**

**B. PROPERTY INFORMATION**

Name: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Location: \_\_\_\_\_

\_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Phone No. \_\_\_\_\_ Lot size: \_\_\_\_\_ Zone: \_\_\_\_\_  
(Daytime only, please)

For consideration of a Site Plan waiver in accordance with the Land Development Ordinance of the Town of Hackettstown Section 802B, please provide the following:

- ☐ Letter of Intent for the scope of proposed improvements  
☐ Conceptual Architectural Plans for building improvements  
☐ Engineer Plans depicting existing and proposed improvements including but not limited to the following:
1. The improvement limits
  2. The arrangement of parking aisles and parking stalls, including dimensions of same
  3. ADA parking stalls as required
  4. Onsite circulation, loading or unloading, delivery or pickup of goods and services or trash collection
  5. Details of any buffering if required
  6. Lighting improvements or alterations
  7. Construction details for the various improvements

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Based on the information, this application is:**

☐ Denied ☐ \*Conditionally Approved ☐ Approved Permit No. \_\_\_\_\_

\*Conditional Approval based on concurrent findings of the Town Engineer with any conditions.

\_\_\_\_\_  
Zoning Official's Signature

\_\_\_\_\_  
Date

Comments / Conditions: \_\_\_\_\_